

PAC-Chat

FLORIDA POLICE ACCREDITATION COALITION



Fall 2019 Issue



**From your President -
Corporal Marette Sims, Winter Springs PD**

Welcome to a week of celebrating milestones for the Florida Police Accreditation Coalition!

We are celebrating the 30th anniversary of the Police Accreditation Coalition and the 10th anniversary of the Certified Accreditation Professional.

This week of training will be at a brand new location, the Hilton St. Pete Bayfront in St. Petersburg, Florida.

Our PAC continues to strive for excellence and has set milestones along the way. The growth and momentum of our organization is a wonder to watch. I am so proud and blessed to share in our success. Thirty years of service is a remarkable achievement!

This achievement comes with hard work and dedication from everyone involved. This path continues to evolve with improved goals, objectives, and fresh ideas. These ideas and innovations are happening daily with things such as the implementation of a conference app in the near future. The PAC is committed to using our incredible resource, the membership, to bring you the highest quality training. The experience, knowledge and information our members possess cannot be overlooked. I have the luxury of seeing the committees shine and lift our PAC to higher levels during every conference. I am grateful and proud of their constant work. Our mission of transparency is extremely important to the Executive Board. We work toward this by implementing change. Some of these changes are being more fiscally conservative and accountable to the membership.

In this issue

We are always exploring ways to improve and be better than we were before. As the President, I am fortunate to have a strong, dedicated, and committed board that shares in my desire to improve.

| | |
|-------------------------------------|--------------------|
| NEWCOMER'S GUIDE | PAGE 2 |
| CONFERENCE ROOM FLOOR PLAN | PAGE 3 |
| MEET YOUR FLA-PAC BOARD | PAGE 4 |
| FLA-TAC | PAGE 5 |
| COMMITTEE REPORTS | PAGES 6-10 |
| BUSINESS MEETING MINUTES | PAGE 11-14 |
| FLA-PAC BUDGET | PAGES 15-17 |
| SLECA & CALEA | PAGES 18-19 |
| FLORIDA ACCREDITATION OFFICE | PAGES 20-23 |
| INFORMATION SHARING | PAGES 25-26 |
| FLA-PAC 30TH ANNIVERSARY | PAGES 27-31 |

We are proud to experience the increase of individuals that are becoming Certified Accreditation Professionals. The CAP program continues to grow and the commitment to achieving this goal for our members is admirable and to be celebrated!

We look forward to celebrating you, our members, and our history as a coalition during this week!

As always, be safe, be vigilant, and be extraordinary!

Marette Sims

Newcomer's Guide

If you are new to accreditation, or just new to these conferences, follow the tips below to get you started!

| | |
|---|--|
| Registration | The registration table is located on the lobby level of the hotel opposite the Grand Bay Ballroom. It's marked on the conference room floor plan. At registration you'll receive your name tag, barcoded stickers, breakfast vouchers and lots of helpful goodies! |
| Breakfast | Included in your registration fee (and tucked behind your name tag) are breakfast tickets. These may be exchanged in the hotel's Tangerine restaurant for the breakfast buffet. One ticket per person. |
| Bar-Coded Stickers | In order to get credit for the class, you must place a bar-coded sticker on the class roster sheet that will be made available during the class. Should you run out of stickers during the week, write your name and agency on the class roster sheet. |
| Classes | While many classes cover general accreditation topics, others focus on specific disciplines (see guide below). |
| First-Timer Orientation | Introduction to FLA-PAC and helpful information about the week's activities. |
| Information Sharing | A fantastic way to network in a less formal setting. The food and music is pretty good too! |
| "Let's Talk" — An Accreditation Managers Open Forum | An open forum discussion for accreditation managers. Just like Vegas, what happens in "Let's Talk" stays in "Let's Talk" and there's no such thing as a stupid question. This session is hugely popular and lots of fun. |
| Roundtable | A discussion led by the Florida Accreditation Office (FAO) of any trends seen on assessments, clarification of standards, and anything new on the horizon. |
| SRIC | Attend your discipline's Standards Review and Interpretation Committee (SRIC) meeting. This is where the nuts and bolts of the standards get discussed before the committee votes on any proposed changes. |
| Using the Agenda as a Guide | Use the agenda to help plan your conference experience. |
| Corrections | Law Enforcement |
| Telecommunications | Inspector General |
| Pre-Trial Services | All Disciplines |

Lobby Level



Registration Desk

FLA-PAC

Meet your FLA-PAC Board



**President
Marette Sims**

President Sims has worked as an officer with the Winter Springs Police Department for 22 years. She has been assigned to accreditation for eight years, managing both the CFA and CALEA process for the agency. She serves as a CFA team leader on behalf of the Commission, and is a Certified Accreditation Professional.



**1st Vice-President
Tammy Farnham**

Master Officer Tammy Farnham has been with the City of Stuart Police Department for 24 years serving in numerous capacities. She serves as a CFA team leader on behalf of the Commission, and is a Certified Accreditation Professional. She is also a member of the current CFA SRIC. In 2013 she was recognized as CFA's Assessor of the Year.



**2nd Vice-President
Oscar Kieffer**

Oscar Kieffer is the Accreditation Manager/Off-Duty Coordinator for the Palmetto Police Department. He has been with the agency for five years. Prior to his appointment as 2nd Vice-President, he chaired the FLA-PAC Training Committee from 2016-2018. He also serves as a CFA team leader on behalf of the Commission.



**Secretary
Jennifer Renner**

Jennifer Renner currently serves as Accreditation Manager for the Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco, Bureau of Law Enforcement. She serves as a CFA assessor on behalf of the Commission.



**Public Relations Director
Tammy Matthews**

Tammy Matthews is the Inmate Programs and Accreditation Manager for the Okaloosa County Department of Corrections. She serves as a FCAC team leader on behalf of the Commission and is a Certified Accreditation Professional. In 2012 she was recognized as FCAC's Accreditation Manager of the Year.



**Treasurer
Jack Vacarro**

Lighthouse Point Police Department's Jack Vacarro currently serves as his agency's Commander of Administrative Services, and supervises its criminal investigations, crime prevention, community volunteer, property & evidence, training, and communications sections. He is also the department's Accreditation Manager.

FLA-TAC



**Executive Director
Bob Brongel**



Welcome to St. Petersburg! This is our first conference at this venue, and it promises to be a great week.

There are a lot of changes taking place at this conference. The PAC Board and the TAC Commission have separated and are holding separate meetings. This has been in the works since the very beginning of TAC. It has always been the plan that at some point, when TAC could be self-sufficient, it would separate and operate as its own entity under the umbrella of FLA-PAC. We have finally reached this milestone and are very excited for what the future holds!

Another change involved the composition of the Commission. With the separation from the PAC, a new commission had to be appointed and we are proud to announce the following:

- Corporal Marette Sims, Winter Springs Police Department – Chair
- Mrs. Hope Lunsford, Pensacola Police Department – Commissioner
- Ms. Lisa Cahill, Marion County Public Safety Communications – Commissioner
- Mrs. Jennifer Renner, Division of Alcoholic Beverages & Tobacco – Commissioner
- Commander Jack Vacarro, Lighthouse Point Police Department – Commissioner
- Sergeant Cody Whiddon, Clay County Sheriff's Office – Commissioner

Another change you will see is the FLA-PAC business meeting; it will now be held on Monday instead of Thursday as has been done at previous conferences. The FLA-TAC meeting will be Thursday, October 3rd from 1300-1500. All of these changes are designed to provide you, the member, with a more efficient and meaningful conference experience. These changes have been in the planning stages for quite a while as we are constantly seeking ways to improve our service delivery. We welcome suggestions as to how we may further improve and accommodate you.

At this conference, we will be reviewing Sumter County Sheriff's Office and Neptune Beach Police Department. Both of these agencies are candidates for their SECOND RE-ACCREDITATION! A lot of hard work went into this by agency personnel, so please congratulate their representatives on this wonderful accomplishment. We are proud to announce the West Palm Beach Police Department is the newest member of the TAC family. They recently submitted a contract and will be working toward initial accreditation.

We will be offering FLA-TAC Accreditation Manager and Assessor training at this conference. The AM training will be Tuesday, October 1st, from 0800-1700 and the Assessor training will be Wednesday, October 2nd, from 1300-1700. Pre-registration is required for both courses.

Mr. Mark Brewer, Esq. will be offering **Liability Reduction for Communications Centers**. This course, held on Thursday, October 3rd from 0800-1200, has been very popular at previous conferences. There is no charge for this course, and attendees do not have to be registered for the conference to attend.

FLA-PAC Committee Reports



Note from PAC-Chat Editor Sarah Kenniff

Greetings — I hope you are enjoying the 'new look' PAC-Chat. We've rolled out a couple of additions to this October issue to help you learn more about your FLA-PAC organization.

Firstly, the short updates from each of the committee chairs that follow my note are designed to inform you about the various committees — what they do, and where they're at in their assigned duties and responsibilities. Going forward, look out for important deadlines, such as the the FLA-PAC scholarship application. It's free money towards a family member's education in the criminal justice field! Similarly, look out for the CAP scholarship. Chair Wanda White will keep you posted with updates on when and how to apply.

Secondly, as you know in the June edition of the PAC-Chat we included course descriptions. These were well received, so we have decided to complement them with short instructor biographies. However, like the conference agenda, we've made them separate documents to the PAC-Chat, so you can select your conference information a la carte. They can be found on the FLA-PAC website. We do encourage you to download everything though, as it is all valuable insight on the workings of YOUR organization!

Before I sign off, I also want to encourage the writers among you to consider writing an article for the next PAC-Chat. It's a great way to earn credits toward your CAP designation! My contact info is on the back cover of this issue.



Outreach Committee Chair Sergeant Thalantha Jones

The primary responsibility of the Outreach Committee is the perpetuation and growth of membership. The Outreach Committee is charged with identifying and notifying prospective member organizations of the advantages of FLA-PAC membership and inviting them to scheduled meetings. The committee is also tasked with welcoming responsibilities. Welcome activities function as the introduction program for new and prospective members to the organization and to further the concepts of accreditation. This is generally accomplished by contacting and introducing new or prospective members at meetings, training sessions, and other events.

In addition, Outreach Committee members serve as mentors for new members at their first meeting to introduce them to the membership, direct them to the information sharing locations and the first-time attendee class, and answer any questions they may have. Other committee members are Tina Chatmon from Clay County Sheriff's Office, Areaka Jewell from Sarasota Police Department, Tammy Matthews from Okaloosa County Department of Corrections, and Joanna Bramlitt from Clay County Sheriff's Office. The Outreach Committee is always looking for new volunteer members so feel free to speak to one of us if you're interested!



SOP/By-Laws Committee Chair Lieutenant Rob Pace

Greetings from your SOP/By-Laws Committee! As the committee chair, I have the honor of working with outstanding team members Sarah Kenniff with Sarasota Sheriff's Office, Flora Tran with Department of Children and Families Office of Inspector General, and Lindsey Maxwell with Wakula Sheriff's Office. One of the most significant changes to this committee recently is its status from an ad hoc to a standing committee. President Sims and the Executive Board felt this was necessary to ensure PAC's written directives reflect its current operations. The team has been working on some SOP changes and the FLA-PAC organizational chart accordingly. The proposed changes will be presented to the FLA-PAC Executive Workshop on Monday September 30, 2019, at 8:00 AM. This is a public meeting and all members are welcome to attend.

Upon approval of the proposed SOP and FLA-PAC organizational chart changes by the FLA-PAC Executive Board, the drafts will be posted on the FLA-PAC website for review by the membership. The ratification by the FLA-PAC membership to approve these updated SOPs and organizational chart will take place at the February 2020 FLA-PAC business meeting. If you wish to propose new/revised language to any of the FLA-PAC SOPs, please feel free to reach out to me at pacer@leoncountyfl.gov or (850) 606.3337.



Training Committee Chair Sergeant Frank Ruggiero

Greetings from the Training Committee — I'm excited to announce we have some really outstanding training for this Fall conference! One of my goals when I assumed the chair of this committee was to bring in great trainers in a fiscally responsible way. I knew that as a community of law enforcement and corrections professionals we had access to an abundance of subject-matter-experts (SMEs) we could tap into that would volunteer their time and resources, if we only asked.

With this assignment in mind, training committee members set about asking instructors to come and share their experiences in both the corrections and law enforcement fields. We have Pinellas County Sheriff's Office coming to talk about their role on the Marjory Stoneman Douglas Safety Commission. We have Sarasota County Sheriff's Office jail administration presenting their innovative re-entry programming. We have presentations on police suicide, as well as first responder mental health and wellness. A 12th Judicial Circuit ASA is presenting Marsy's Law again for those who missed the presentation at the June conference, and St. Petersburg Police Department is presenting the use of drones for jail escape, insurrection & introduction of contraband. Trust me when I say the week is packed solid!

This is what the FLA-PAC community is all about. So, if you, or someone at your agency is an SME and would like to present, please let one of the training committee members know. We're already scheduling for February! Better still, join our committee. We WILL find you a job that fits your skill-set!



Scholarship Committee Chair Meghan Warman

The FLA-PAC educational scholarship program is designed exclusively for immediate family members of an accreditation manager or specialist who is both employed by an accredited agency/department and a is current member of FLA-PAC. The recipient of the \$2000 award will be able to utilize the funds towards tuition, books, etc. in pursuit of a criminal justice degree at an accredited college or university, or towards the costs of attending a law enforcement or corrections academy for the purposes of state certification.

In order to qualify for consideration, all materials must be postmarked no later than the January 31st prior to the June conference at which the scholarship will be awarded. You can find the scholarship application at www.flapac.org.

In June, 2019 we awarded our annual FLA-PAC educational scholarship to Ms. Caiti Suggs, daughter of Tammy Matthews, Inmate Programs and Accreditation Manager for the Okaloosa County Department of Corrections, to assist her in her pursuit of a BA in Criminal Justice. Thank you to our Scholarship Committee members Adam Lafan from Edgewood Police Department, Frank Ruggiero with Tarpon Springs Police Department, John Farrell with Orange County Sheriff's Office, and Matthew Fletcher with Naples Police Department for their assistance in reviewing our applications. We have several Law Enforcement representatives, but if you are in Corrections or IG, we would love to have you join our team! If you have any questions, please contact me at mwarman@palatka-fl.gov or 386-329-0115 x226.



Audit Committee Chair Major Tim Age

The purpose of the Audit Committee is to conduct audits of the financial records of the FLA-PAC and report the results of these audits to the membership. These audits are done at each conference, and are presented during the FLA-PAC business meeting, which is now held at the beginning of conference week. As part of the audit, we review all of the FLA-PAC accounts and reconcile any financial transactions made since the previous conference. If any discrepancies are found they are immediately reported to the president, and in turn to the membership. Our work is in addition to the annual audit carried out by an independent accounting firm, as required by the FLA-PAC by-laws.

With the retirement of Audit Committee member Tim Elder, FLA-PAC President Marette Sims has appointed Commander Joshua Stone with the Gulfport Police Department and Captain Michael Meaney with the Florida Fish and Wildlife Conversation Commission to the committee to replace him.

These two gentlemen will begin their training to assume their seats on the committee on Monday, September 30th. We would like to officially welcome them aboard and stand ready to assist them in any way to help them succeed.



CAP Committee Chair Wanda White

Congratulations to the following Certified Accreditation Professionals who earned certification at the June 2019 Conference.

Gary Robinson – earned recertification for the third time
David Pate – earned recertification for the second time
Rob Pace – earned initial certification
Cynthia Pugsley – earned initial certification
Meghan Warman – earned initial certification

If you are actively involved in accreditation by attending conferences (attending training, commission meetings and business meetings), serving FLA-PAC (serving on committees, instructing classes, serving as an officer on the Executive Board, etc.) and conducting assessments, YOU can be a certified accreditation professional.

We encourage you to attend the CAP Q&A class held at each conference to learn more about the Certified Accreditation Program. The instructions for completing the application and the application are available on the Members Only page on the FLA-PAC website. Applications and supporting documentation must be received no later than six weeks before the next FLA-PAC conference. Complete application packages may be emailed or snail-mailed to:

Wanda H. White, Certified Accreditation Professional
9020 Ashville Drive, Pensacola, FL 32514
wandawhite.accred@cox.net

And, feel free to contact any one of your CAP Committee members with questions:

Wanda H. White, at wandawhite.accred@cox.net Bob Brongel, Vice Chair at bob139@verizon.net
Maria Marino-Bollan at marinomc1960@aol.com James Aguiar, Jr. at jaguiar@sumtercountysheriff.org
Dave Parisi at dparisi@sarasotasheriff.org

Current Certified Accreditation Professionals

James Aguiar*
Bob Brongel**
Juli Brown**
Tina Chatmon
Bruce Clark**
Tim Elder*
Tammy Farnham*

Sandra Guajardo
Cheryl Houpt**
Maria Marino-Bollen**
Tammy Matthews*
Nicole Minick*
Rob Pace
David Pate**

Cynthia Pugsley
Gary Robinson***
Frank Ruggiero
Gloria Sepanik
Marette Sims
Meghan Warman
Wanda White***

* Recertified ** Recertified twice *** Recertified three times



Marketing Committee Chair James Aguiar

The FLA-PAC Marketing Committee works closely with the FLA-PAC Public Relations Director and is tasked with soliciting vendors and sponsors for the three FLA-PAC conferences that are held each year.

There are two main types of sponsor. The first type is companies that provide products and/or services to the law enforcement and corrections professions. Oftentimes, these types of vendors will travel to all of the conference venues to display their offerings and we see them at every conference. The other type of sponsor is companies that are local to each conference location. These types of sponsors often donate goods and/or services for conference attendees to experience things that the area is known for.

Once vendors are identified, committee members refer them to the Executive Board for completion of the necessary paperwork. Committee members also coordinate conference sponsor donations and work with the host agencies to reach out to potential donors. The work for the next conference begins as soon as the previous conference closes, so we're busy throughout the year.

The Marketing Committee is currently looking for new members. If you have a friendly, outgoing personality and are not shy about talking with people, we can definitely use your help! Feel free to track me down during conference week, or contact me afterwards at jaguiar@sumtercountysheriff.org or 352-569-1600 x1694.



Professional Standards Committee Chair Captain David Pate

The FLA-PAC created the Professional Standards Committee (PSC) in 2018. The purpose of the PSC is to advise the Executive Board on issues relating to the transparent, ethical and efficient operations of the FLA-PAC and the ethical conduct of its individual members and their guests. The PSC is considered a standing committee of the organization, which offers advice and assistance to members regarding specific ethical situations, and assists with professional development activities dealing with ethics. Committee members are also charged with serving as parliamentarians for all business meetings of the FLA-PAC.

The PSC is currently comprised of Committee Chair David Pate with Fish and Wildlife Conservation Commission, Marie Reese with Naples Police Department, Dr. Bruce Clark with Lake County Sheriff's Office, Gloria Sepanik formerly with Punta Gorda Police Department (retired), and Mike Shoaf with the Department of Financial Services Office of Inspector General.

Florida Police Accreditation Coalition, Inc.



Business Meeting Minutes

ChampionsGate, Florida

Monday, June 24, 2019



A. OPENING CEREMONIES:

I. Welcome:

1. The FLA-PAC Business Meeting was called to order by President Marette Sims at 3:34 p.m. at the Omni Resort in ChampionsGate, FL.

II. Posting of the Colors and the Pledge of Allegiance:

1. President Sims introduced the Polk County Sheriff's Office Honor Guard to present the colors of our nation.

III. Invocation:

1. President Sims invited Retired Major Chaplain Marvin Pittman of the Polk County Sheriff's Office to lead the membership in the invocation.

IV. Roll Call:

1. Prior to the business meeting, Secretary Jennifer J. Renner verified the registered attendance with Treasurer Jack Vaccaro. With the confirmation of the membership quorum (101 agencies) and the presence of six officers the business meeting was called to order. The FLA-PAC Business Meeting was adjourned at 3:40 p.m.

B. FLORIDA TELECOMMUNICATIONS ACCREDITATION (FLA-TAC):

I. Roll Call:

1. Executive Director Robert Brongel conducted the FLA-TAC roll call; with the confirmation of eight commissioners present a quorum was established and the FLA-TAC meeting was called to order at 3:41 p.m.

II. FLA-TAC BUSINESS:

1. Executive Director Brongel presented the FLA-TAC Executive Director's Report
 - a motion to accept the FLA-TAC Report was made by Commissioner Kieffer. No discussion, motion carried.
2. Presentation of Awards: Hendry County Sheriff's Office
 - a Final report was reviewed by Sarah Kenniff
 - b A motion that the Hendry County Sheriff's Office be accredited by the Florida Telecommunications Accreditation Commission was made by Commissioner Lunsford. No discussion, motion carried.
3. Presentation of Awards: Bay County Sheriff's Office
 - a Final report stands as presented
 - b A motion that the Bay County Sheriff's Office be accredited by the Florida Telecommunications Accreditation Commission was made by Commissioner Farnham. No discussion, motion carried.
4. Presentation of Awards: Apopka Police Department
 - a Final report was reviewed by Cody Whiddon

- b. A motion that the Hendry County Sheriff's Office be accredited by the Florida Telecommunications Accreditation Commission was made by Commissioner Cahill. No discussion, motion carried.
 - 5. The motion to adjourn was made by Commissioner Tammy Matthews. No discussion, motion carried. The FLA-TAC meeting was adjourned at 4:12 p.m.
- C. FLORIDA POLICE ACCREDITATION COLITION (FLA-PAC)**
- 1. FLA-PAC Meeting resumed at 4:12 p.m.
- I. NEW MEMBER WELCOME AND MEMBERSHIP LAURELS:**
- 1. New members and first time attendees were asked to stand and be recognized to the membership.
- II. APPROVAL OF THE MINUTES:**
- 1. The meeting minutes for the February 2019 FLA-PAC Business Meeting were reviewed. A motion to accept the minutes was made by Al Lerner. No discussion, motion carried.
- III. OFFICERS' REPORTS:**
- 1. Treasurer – Jack Vaccaro**
 - a. Budget remains available on the FLA-PAC website
 - b. Introduced himself to the membership
 - c. Announced the new mailing address: 3701 NE 22nd Ave, Lighthouse Point, FL 33064
 - 2. Public Relations Director – Tammy Matthews**
 - a. Acknowledged and thanked the host agencies, volunteers, vendors, sponsors
 - b. Seeking additional vendors
 - 3. Secretary – Jennifer Renner**
 - a. The minutes stand as the main report and are posted on the PAC-Request
 - b. Reminder to make hotel reservations early and if reserved rooms are no longer needed to notify the membership for possible transfer of room reservations
 - 4. Second Vice President – Oscar Kieffer**
 - a. Training Overview
 - b. Overview of 1st timers class – the training committee to inform what 1st timers should expect during their first accreditation week
 - 5. First Vice President – Tammy Farnham**
 - a. PAC-Chat:
 - i. Electronic
 - ii. APP
 - b. Upcoming conference hotel contracts: Hilton Bayfront – September/October 2019
 - c. Overview of Agenda board
 - 6. Immediate Past President – Julianne Day**
 - a. Absent from the meeting
 - 7. President – Marette Sims**
 - a. Current hotel overview: announced the parking issues for the Hilton Bayfront (Oct 2019); notified the membership of the \$5/day for overnight guests; parking for day travelers to park to be arranged
 - b. Board member training Friday afternoons, post-conference

- c. Notified the membership of the APPF (Pre-Trial) training and FLA-TAC training in October 2019
- d. Audit Committee members announced – Josh Stone and Mike Meaney
- e. SOP and By-Law Committee – committee can now update the SOP's individually
- f. Joe Monteagudo – FLA-PAC Lifetime Member

IV. COMMITTEE REPORTS:

- 1. Audit Committee – Tim Age
 - a. The books reviewed (February, March, April, and May 2019); no discrepancies found
 - b. Introduced the new Audit Committee member Commander Josh Stone and Mike Meaney
- 2. Scholarship Committee – Meghan Warman
 - a. Presentation of award to Ms. Katie Suggs
- 3. Outreach Committee – Thalantha Jones
 - a. Introduced herself as the new Outreach Committee Chair
- 4. Training Committee – Frank Ruggiero
 - a. Reached out to the membership for class suggestions and instructors
- 5. CAP Committee – Wanda White
 - a. Overview of the CAP program to include updating the website and application(s) and training (a question and answer session)
 - b. Certified Accreditation Professional Presentations:
 - i. A motion to re-certify Gary Robinson as a Certified Accreditation Professional was made by Tammy Matthews. No discussion, motion carried.
 - ii. A motion to re-certify David Pate as a Certified Accreditation Professional was made by Jennifer Renner. No discussion, motion carried.
 - iii. A motion to certify Rob Pace as a Certified Accreditation Professional was made by Jennifer Renner. No discussion, motion carried.
 - iv. A motion to certify Cynthia Pugsley as a Certified Accreditation Professional was made by Tammy Farnham. No discussion, motion carried.
 - v. A motion to certify Meghan Warman as a Certified Accreditation Professional was made by Tammy Matthews. No discussion, motion carried.

V. ACCREDITATION UPDATES:

- 1. CFA/FCAC Update – Executive Director Lori Mizell
 - a. Overview of FCAC and CFA awards
 - b. Training date updates on the website
 - c. SRIC changes will be posted by next week
- 2. CALEA/ACA – Tammy Matthews
 - a. CALEA will present one conference per year (October 2019)
 - b. ACA will provide Tim Age with updates or send a representative to provide the membership with updates

VI. GOOD OF THE ORDER:

- 1. Hotels: September/October 2019 Hilton Bayfront, St. Petersburg, February 2020 – World of Golf, St. Augustine; June 2020 – Omni ChampionsGate, Orlando; October 2020 Hilton Bayfront, St. Petersburg
- 2. Award presentation – Ana Guerra

VII. ADJOURNMENT:

The motion to adjourn was made by Josh Stone. No discussion, motion carried. Meeting was adjourned at 5:18 p.m.

Official meeting minutes prepared by,



Jennifer J. Renner FLA-PAC Secretary

NEXT MEETING:

September 30 – October 4, 2019
Hilton Bayfront, St. Petersburg, FL

FLA-PAC

Business Meeting

June 24, 2019 – ChampionsGate, FL

Page 4 of 4

On behalf of the FLA-PAC membership we
want to say a **HUGE** "Thank You!"
to our sponsors -
This doesn't happen without you!



The Retirement Advantage

State & Federal Employee Retirement Specialists

Flavio J. "Joe" Carreño, ChFEBCSM

Stop by to meet FLA-PAC sponsor Joe Carreno at his booth during the week, or attend one of his workshops on Tuesday or Thursday to learn more about your retirement options!

FLA-PAC Budget - January 1 - December 31, 2019

FLA-PAC BUDGET
01/01/2019-12/31/2019

| INCOME | | <i>Actual</i> | <i>Budget</i> | <i>Difference</i> |
|--|--|---------------------|---------------------|----------------------|
| CAP Program Fees | | | | |
| FEBRUARY-SPRING | | \$175.00 | \$300.00 | (\$125.00) |
| JUNE-SUMMER | | \$1,600.00 | \$300.00 | \$1,300.00 |
| OCTOBER-FALL | | \$175.00 | \$300.00 | (\$125.00) |
| Total Budgeted-CAP Program Fees | | \$1,950.00 | \$900.00 | \$1,050.00 |
| Corporate Sponsors | | | | |
| FEBRUARY-SPRING | | \$6,250.00 | \$10,000.00 | (\$3,750.00) |
| JUNE-SUMMER | | \$6,250.00 | \$10,000.00 | (\$3,750.00) |
| OCTOBER-FALL | | \$1,500.00 | \$10,000.00 | (\$8,500.00) |
| Total Budgeted-Corporate Sponsors | | \$14,000.00 | \$30,000.00 | (\$16,000.00) |
| Registration Fees | | | | |
| FEBRUARY-SPRING | | \$21,918.28 | \$20,000.00 | \$1,918.28 |
| JUNE-SUMMER | | \$31,650.00 | \$30,000.00 | \$1,650.00 |
| OCTOBER-FALL | | \$8,214.00 | \$20,000.00 | (\$11,786.00) |
| Total Budgeted-Registration Fees | | \$61,782.28 | \$70,000.00 | (\$8,217.72) |
| TAC Accreditation Fees | | | | |
| FEBRUARY-SPRING | | \$600.00 | \$2,000.00 | (\$1,400.00) |
| JUNE-SUMMER | | \$2,900.00 | \$2,000.00 | \$900.00 |
| OCTOBER-FALL | | \$3,000.00 | \$2,000.00 | \$1,000.00 |
| Total Budgeted-TAC Accreditation Fees | | \$6,500.00 | \$6,000.00 | \$500.00 |
| FLA-PAC Membership | | \$33,088.96 | \$20,000.00 | \$13,088.96 |
| Interest Income | | \$63.10 | \$50.00 | \$13.10 |
| Other Income | | \$1,929.44 | \$3,000.00 | (\$1,070.56) |
| Retained Earnings | | \$20,070.00 | \$20,070.00 | \$0.00 |
| TOTAL INCOME | | \$139,383.78 | \$150,020.00 | (\$10,636.22) |
| EXPENSES | | | | |
| Accounting Services Expense | | | | |
| ANNUAL AUDIT | | \$0.00 | \$4,500.00 | \$4,500.00 |
| TAX PREPARATION | | \$0.00 | \$500.00 | \$500.00 |
| Total Budgeted-Information Accounting Expense | | \$0.00 | \$5,000.00 | \$5,000.00 |
| Awards Expense | | \$0.00 | \$600.00 | \$600.00 |
| Bank Charge Expense | | | | |
| BANK CHARGES | | \$45.29 | \$100.00 | \$54.71 |
| PAYPAL CHARGES | | \$1,655.31 | \$2,000.00 | \$344.69 |
| Total Budgeted-Bank Charge Expense | | \$1,700.60 | \$2,100.00 | \$399.40 |
| CAP Program Expense | | \$791.02 | \$750.00 | (\$41.02) |

FLA-PAC BUDGET
01/01/2019-12/31/2019

| Conference Expense | | | |
|--|--------------------|--------------------|--------------------|
| FEBRUARY-SPRING | \$22,179.39 | \$25,000.00 | \$2,820.61 |
| JUNE-SUMMER | \$24,711.14 | \$36,000.00 | \$11,288.86 |
| OCTOBER-FALL | \$2,286.47 | \$30,000.00 | \$27,713.53 |
| Total Budgeted-Conference Expense | \$49,177.00 | \$91,000.00 | \$41,823.00 |
| Information Technology Expense | | | |
| DATABASE MAINTENANCE | \$0.00 | \$500.00 | \$500.00 |
| EMAIL STORAGE | \$53.45 | \$150.00 | \$96.55 |
| SOFTWARE PURCHASES | \$254.85 | \$3,000.00 | \$2,745.15 |
| HARDWARE PURCHASES | \$2,496.10 | \$3,000.00 | \$503.90 |
| WEB-PAGE HOSTING | \$3,120.00 | \$3,200.00 | \$80.00 |
| Total Budgeted-Information Technology Expense | \$5,924.40 | \$9,850.00 | \$3,925.60 |
| Legal Expense | | | |
| RETAINER FEES | \$3,500.00 | \$6,000.00 | \$2,500.00 |
| Total Budgeted-Legal Expense | \$3,500.00 | \$6,000.00 | \$2,500.00 |
| Outreach Expense | | | |
| Outreach Expense | \$0.00 | \$1,500.00 | \$1,500.00 |
| Total Budgeted-Legal Expense | \$0.00 | \$1,500.00 | \$1,500.00 |
| Postage Expense | | | |
| P.O. BOX | \$0.00 | \$370.00 | \$370.00 |
| POSTAGE | \$55.00 | \$200.00 | \$145.00 |
| Total Budgeted-Printing Expense | \$55.00 | \$570.00 | \$515.00 |
| Promotional Expense | | | |
| | \$0.00 | \$600.00 | \$600.00 |
| Training Expense | | | |
| FEBRUARY-SPRING | \$2,915.33 | \$5,000.00 | \$2,084.67 |
| JUNE-SUMMER | \$0.00 | \$5,000.00 | \$5,000.00 |
| OCTOBER-FALL | \$0.00 | \$5,000.00 | \$5,000.00 |
| Total Budgeted-Training Expense | \$2,915.33 | \$15,000.00 | \$12,084.67 |
| College Scholarship | \$2,000.00 | \$2,000.00 | \$0.00 |
| Corporate Expense | \$186.25 | \$400.00 | \$213.75 |
| Donations, Grants | \$0.00 | \$500.00 | \$500.00 |
| Equipment Expense | \$0.00 | \$2,500.00 | \$2,500.00 |
| Insurance Expense | \$4,820.00 | \$5,000.00 | \$180.00 |
| Office Supply Expense | \$231.62 | \$500.00 | \$268.38 |
| Storage | \$470.80 | \$1,200.00 | \$729.20 |
| Travel Expense | \$0.00 | \$2,835.00 | \$2,835.00 |

FLA-PAC BUDGET
01/01/2019-12/31/2019

| | | | |
|--|--------------------|---------------------|-----------------------|
| Verizon Hot Spots | \$490.02 | \$2,115.00 | \$1,624.98 |
| FLA-TAC Expenses | <i>Actual</i> | <i>Budget</i> | <i>Budget Balance</i> |
| FLA-TAC ACCREDITATION EXPENSE | | | |
| <i>FEBRUARY-SPRING</i> | \$915.57 | \$500.00 | (\$415.57) |
| <i>JUNE-SUMMER</i> | \$1,075.07 | \$1,500.00 | \$424.93 |
| <i>OCTOBER-FALL</i> | \$0.00 | \$1,000.00 | \$1,000.00 |
| Total FLA-TAC Accreditation Expense | \$1,990.64 | \$3,000.00 | \$1,009.36 |
| FLA-TAC AWARDS EXPENSE | | | |
| <i>FEBRUARY-SPRING</i> | \$0.00 | \$100.00 | \$100.00 |
| <i>JUNE-SUMMER</i> | \$0.00 | \$100.00 | \$100.00 |
| <i>OCTOBER-FALL</i> | \$0.00 | \$100.00 | \$100.00 |
| Total FLA-TAC Awards Expense | \$0.00 | \$300.00 | \$300.00 |
| FLA-TAC TRAINING EXPENSE | | | |
| <i>FEBRUARY-SPRING</i> | \$0.00 | \$1,200.00 | \$1,200.00 |
| <i>JUNE-SUMMER</i> | \$400.00 | \$1,200.00 | \$800.00 |
| <i>OCTOBER-FALL</i> | \$0.00 | \$1,100.00 | \$1,100.00 |
| Total FLA-TAC Training Expense | \$400.00 | \$3,500.00 | \$3,100.00 |
| FLA-TAC OUTREACH EXPENSE | | | |
| <i>FEBRUARY-SPRING</i> | \$0.00 | \$100.00 | \$100.00 |
| <i>JUNE-SUMMER</i> | \$0.00 | \$100.00 | \$100.00 |
| <i>OCTOBER-FALL</i> | \$0.00 | \$100.00 | \$100.00 |
| Total FLA-TAC Outreach Expense | \$0.00 | \$300.00 | \$300.00 |
| FLA-TAC PROMOTIONAL EXPENSE | | | |
| <i>FEBRUARY-SPRING</i> | \$0.00 | \$250.00 | \$250.00 |
| <i>JUNE-SUMMER</i> | \$0.00 | \$250.00 | \$250.00 |
| <i>OCTOBER-FALL</i> | \$0.00 | \$250.00 | \$250.00 |
| Total FLA-TAC Promotional Expense | \$0.00 | \$750.00 | \$750.00 |
| FLA-TAC Postage Expense | | | |
| FLA-TAC P.O. BOX | \$234.00 | \$250.00 | \$16.00 |
| FLA-TAC POSTAGE | \$0.00 | \$60.00 | \$60.00 |
| Total Budgeted-Postage Expense | \$234.00 | \$310.00 | \$76.00 |
| FLA-TAC Travel Expense | \$312.39 | \$1,000.00 | \$687.61 |
| FLA-TAC Phone Expense | \$388.86 | \$675.00 | \$286.14 |
| FLA-PAC TOTAL EXPENSE | \$72,262.04 | \$150,020.00 | \$70,417.96 |
| FLA-TAC TOTAL EXPENSE | \$3,325.89 | \$9,835.00 | \$6,509.11 |
| TOTAL EXPENSE | \$75,587.93 | \$150,020.00 | \$76,927.07 |
| OVERALL TOTAL (Profit/Loss) | \$63,795.85 | \$0.00 | |



Captain David Pate
Florida Fish and Wildlife Conservation
Commission, Division of Law Enforcement

The following information has been provided by Florida Department of Law Enforcement Professionalism Director Dean Register regarding new changes which will become training requirements for Florida law enforcement officers regarding human trafficking. We anticipate additional accreditation standards will be developed to address this mandatory training.

During the 2019 Legislative Session, s. 943.17297, Florida Statutes, was created. This statute requires all law enforcement officers to complete four (4) hours of training in identifying and investigating human trafficking. Current officers must complete the training by July 1, 2022. Newly certified officers must complete the training within one (1) year of employment in a sworn position. The training is a one-time training and may count towards the officer's 40 hours of mandatory retraining. This section was effective on July 1, 2019.

In order to implement s. 943.17292, F.S., and ensure officers are not adversely impacted, all law enforcement and auxiliary law enforcement officers certified on or prior to July 1, 2021 will be considered "current officers," and will have to complete the required training course on or prior to July 1, 2022. All law enforcement and auxiliary law enforcement officers certified after July 1, 2021 will have one (1) year from their date of employment to complete the required training.

The new statute requires the Commission to develop the four (4) hour training course in consultation with the Department of Legal Affairs and the Statewide Council on Human Trafficking. Commission staff is currently developing the course as an on-line course, as well as a classroom-based course, and anticipates it to be available in 2020.

It is important to note that the language of the statute does not allow this training to be completed as a part of a basic recruit training program, or prior to certification as an officer, in order for the officer to meet the requirement. Additionally, the current advanced training program course number 1166, Advanced Investigation Techniques of Human Trafficking Offenses, does not meet the training requirement because it was not developed in consultation with the Department of Legal Affairs and the Statewide Council on Human Trafficking, as required by the statute.

The Automated Training Management System (ATMS) will be programmed with a field to record the date an officer completes the required training. The ATMS will also contain reports related to this training to enable an employing agency to determine which of its officers have not completed the training. Any officer who fails to complete the required training by the applicable deadline will become "inactive" and be ineligible to perform the duties of an officer until the required training is completed.

If you have any questions regarding these changes, please contact Training and Research Manager Terry Baker, Bureau of Standards, at TerryBaker@fdle.state.fl.us or (850) 410-8688. As always, I am available to serve any of the members of our accreditation community in any way possible. I may be reached at David.Pate@myfwc.com or (850) 717-2114. Be safe!

David

CALEA



Vince Dauro
Regional Program Manager

For this edition of the PAC-CHAT I have included an article published by the CALEA Emerging Technology Committee. Although it was published on our website, many agencies are unfamiliar with it. My goal is to get you the information needed to keep your agency up to speed on this new threat.

Vince

An increasing range of public safety technologies have their own internal computer operating systems and require connection to the internet to fully operate. For example, an agency might purchase a UAV (unmanned aerial vehicle, sometimes referred to as a drone) to support aspects of its operations (see recommended reading for one example). To be fully functional, the device often requires some level of internet connectivity to support its operation and to access live or archived video footage.

Increasingly, police agencies in North America are turning to UAV's as a useful tool for a wide variety of policing purposes. Agencies will often cite the humanitarian benefits of improving their ability to find lost children or at risk-adults, improving traffic flow during major events like athletic games, or monitoring vehicle and pedestrian movements during rush-hour. Less likely to be cited, but equally as important, UAV's can augment other airborne efforts such as aerial surveillance prior to police operations, improving crime scene documentation, and even pre-response assessment of in-progress crime events. Police use of UAV's requires highly regulated FAA approval and licensing of "pilots."

Less considered, but even more critical, is the high vulnerability of sensitive police information available by hacking into police data systems through the use of such technologies. The US government, for example, has warned US agencies that UAV manufacturers from some nations are strongly suspected of shipping such devices with on-board software that can be used to tap into any other data systems. In other words, by connecting a compromised device to the internet using an agency's network, other data systems operating on that network might be compromised.

When this warning was raised at a meeting sponsored by the COPS Office in early 2019, one agency representative said, "We're not worried about that, we only use our drones for benign events like traffic flow, etc." The response to this assessment from DHS was, "Your biggest threat isn't tapping into the streaming data from your cameras; the drones will be used to hack into your entire network!"

Agencies need to be conscious of this potential risk when purchasing new technologies, especially devices manufactured in nations that may have tense relations with that agency's government. It might be necessary to have their devices "scrubbed" of any software/hardware that could be used to hack into their networks by trusted IT professionals and consider disconnecting any linking technologies to prevent intrusions. Agencies should have clear policies to protect them from technology-based data theft and should ensure they have access to the support of IT professionals who can help them negotiate and mitigate any risks.



**Executive Director
Lori Mizell**

Florida Accreditation Office (FAO) Recap of June 2019 Meetings

The Florida Corrections Accreditation Commission, Inc. (FCAC) met June 25, 2019, and the following agencies were awarded accredited status:

Excelsior Agencies

- St. John's County Sheriff's Office Corrections Division

Reaccreditations

- Hernando County Sheriff's Office Detention Center

Initial Accreditation

- Collier County Sheriff's Office Pretrial
- Seminole County Sheriff's Office Probation and Pretrial



Okaloosa County Sheriff's Office (right)



St. John's County Corrections Division (left)

The Commission for Florida Law Enforcement Accreditation, Inc. (CFA) met June 26, 2019, and the following agencies were awarded accredited status:

Excelsior Agencies

- Bay County Sheriff's Office
- Lee County Sheriff's Office
- Jupiter Police Department
- North Miami Beach Police Department
- Clearwater Police Department
- Maitland Police Department
- Mount Dora Police Department
- Fort Lauderdale Police Department
- Punta Gorda Police Department
- Polk County Sheriff's Office
- Lighthouse Point Police Department



Palm Beach County Schools Office of Inspector General

Reaccreditations

- Okaloosa County Sheriff's Office
- Wilton Manors Police Department
- Miami-Dade Office of Inspector General
- Department of Revenue Office of Inspector General
- Bay Harbor Islands Police Department
- Miami Dade Schools Police Department
- Department of Agriculture and Consumer Services Office of the Inspector General
- Department of Agriculture and Consumer Services Office of Agricultural Law Enforcement
- Florida Department of Economic Opportunity Office of the Inspector General
- Florida Fish and Wildlife Conservation Commission Office of the Inspector General
- Martin County Sheriff's Office
- Key West Police Department
- University of Central Florida Police Department
- Hallandale Beach Police Department
- Edgewood Police Department

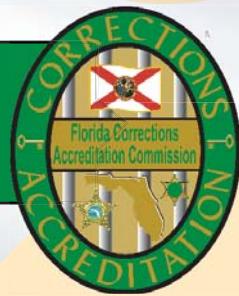
Initial Accreditation

- Columbia County Sheriff's Office
- Palm Beach Schools Office of the Inspector General

Congrats to all
these accredited
agencies!!

Panel Review Schedule

Florida Corrections Accreditation Commission (FCAC)
Tuesday, October 1, 2019 9:00 AM



PANEL A

1. Santa Rosa County Sheriff's Office Department of Detention*
2. Okaloosa County Department of Corrections*

*Denotes Excelsior Agency

Commission for Law Enforcement Accreditation (CFA)
Wednesday, October 2, 2019 8:00 — 10:00 AM



PANEL A

1. Boynton Beach Police Department*
2. Cape Coral Police Department*
3. Eustis Police Department
4. Hollywood Police Department
5. Orange County Sheriff's Office*
6. Neptune Beach Police Department

PANEL B

1. DHSMV IG
2. Lottery IG
3. Lottery Law Enforcement
4. Palm Bay Police Department
5. Port St. Lucie Police Department*
6. Department of Corrections IG - Revisit

PANEL C

1. Delray Beach Police Department*
2. Collier County Sheriff's Office*
3. Largo Police Department*
4. Lady Lake Police Department
5. Highland Beach Police Department
6. Palmetto Police Department
7. Coral Springs Police Department*

PANEL D

1. Tallahassee Community College Police Department
2. Santa Rosa County Sheriff's Office*
3. Lakeland Police Department
4. Golden Beach Police Department
5. Citrus County Sheriff's Office*
6. Ocoee Police Department
7. Marion County Sheriff's Office – Revisit

*Denotes Excelsior Agency



Thank You Sponsors!

sapphire level



pearl level



FLA-PAC

Info Sharing
from 6 p.m. until 10 p.m.

Monday



Remember
to thank the
AMAZING
Stephanie!

Tuesday

Semi-formal
attire -
Catered dinner
& casino games



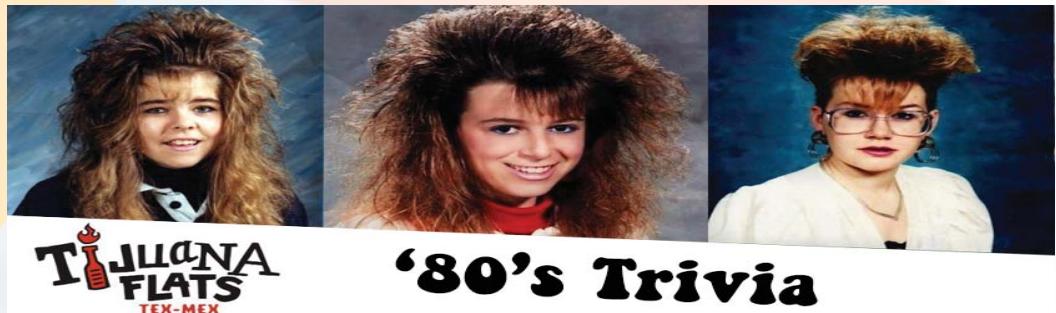
Wednesday



AWESOME
Music by
DJ Justin
all week!

Thursday

PAY IT
FORWARD!
(In the jar)



As you can see, we have lots of fun events, great food and music planned for the week, beginning with Monday night's football themed trivia. Be sure to wear your favorite team's jersey!

On Wednesday we continue celebrating the 10th Anniversary of FLA-PAC's Certified Accreditation Professional program. Chair Wanda White tells us she's got some blasts from the past to share!!

On Thursday, we're flashing back to when it all began. FLA-PAC was formed in 1989, so we're going to dust off the Madonna albums, put our shoulder pads on and knock the '80's trivia out of the park!

But our BIG shindig to celebrate FLA-PAC turning the big '3-0' is on Tuesday evening. Get dressed up, come hungry and be ready to roll those dice!



FLA-PAC Over the Years



years



FLA-PAC





years



An organization doesn't grow to what the FLA-PAC is today without some incredibly hard work from some remarkable people. Some of those who have held FLA-PAC Executive Board positions are still involved with the organization today. Others have moved on to take up other challenges and responsibilities. We reached out to those who have been so impactful, and to who we owe a debt of gratitude and asked what the FLA-PAC meant/means to them. The universal theme of those who responded was friendship, as you will see....

"FLA-PAC is the most cohesive professional organization I have had the privilege of participating in during a career spanning three agencies, several organizations and way too many decades! The PAC has been a key to success in accreditation, regardless of the size of the agency or the accreditation process subscribed to. Someone in the PAC is always willing to help you, regardless of the question or need. Happy 30th!"

— Gary Robinson

Unit Manager
Staff Inspections/Accreditation
Palm Beach County Sheriff's Office
FLA-PAC Treasurer 2005-2008
PAC-Chat Editor

"What the FLA-PAC means/meant to me? – It meant a whole army of amazing people working together and sharing the same goal, achieving success through Florida Accreditation. I have never worked with a greater group, sharing so much so that we all obtain a higher level of professionalism."

— Tammie Jacobs

Accreditation Administrator
North Port Police Department
FLA-PAC Corresponding Secretary 2007-2008, 2009-2010
FLA-PAC Public Relations Director 2011 -2012, 2013-2016

"When I first started going to FLA-PAC conferences, I was impressed by the people who attended. They were knowledgeable, dedicated, and welcoming. I found a community of people who were committed to the accreditation process and helping each other. I not only found mentors and colleagues, I found friends. FLA-PAC stands head and shoulders above any other business network. The PAC provided resources that helped me to succeed in the accreditation world. Many things have changed over the last 20+ years, but we are still welcoming and helping new attendees. I know I can always count on the FLA-PAC and my FLA-PAC friends."

— Wanda White

CEO
Accreditation Consultants of Florida, Inc.
FLA-PAC 1st Vice-President 2005-2008

"The FLA-PAC meant a lot to me as I spent five years of my career in accreditation. It provided incredible and unparalleled networking opportunities to meet and interact with a very talented group of up-and-coming professionals. The conferences provided opportunities to meet and interface with many chiefs and sheriffs from around the state to information share, and I was able to see and understand a wide range of things at agencies of all sizes. As my career progressed, it provided me with ideas and contacts with which to better serve the public. Best of all, my FLA-PAC time allowed me to meet many great folks and really develop some amazing friendships that have long since surpassed my time in accreditation."

— Mike Cochran

City Manager, Hanahan SC
FLA-PAC 2nd Vice President 2005-2008

UPCOMING CONFERENCE DATES



February 16 - 21, 2020
World Golf Village St Augustine

June 14 - 20, 2020
Omni Orlando Championsgate

October 11 - 16, 2020
Hilton Bayfront St Petersburg

February 14 - 19, 2021
World Golf Village St Augustine

June 20 - 26, 2021
Omni Orlando Championsgate

October 3 - 8, 2021
Hilton Bayfront St Petersburg

February 20 - 25, 2022
World Golf Village St Augustine

*See you
there!*

