

PAC-Chat



FLORIDA POLICE ACCREDITATION COALITION Summer Issue 2023



**From your President
Corporal Marett Sims, Winter Springs PD**

Welcome to the summer conference at Omni Orlando Resort at Champions Gate!

I am truly looking forward to another fantastic week of training. We will be celebrating two awards evenings this during this week. On behalf of the Executive Board, congrats to all of the award winners!

We have a great deal of quality and valuable classes being offered during the week. It will be jam packed with training orchestrated by our incredible Training Committee. We continue to see new members into the accreditation community. Please take the time to make each and every one of them feel welcome and not alone in their new endeavors. We all remember what it was like in the beginning and how we appreciated the kindness of our community. Let's continue to be a family and strong support system for everyone around us. We aren't considered one of the strongest PACs in the country for nothing!

During this week we will see another large number of agencies being recognized for their three years of hard work. Congratulations to all of you! We know this is no easy task. It is time to celebrate your success!

We are finally moving away from the paper world to the technological world by moving completely to our app for our conferences. This has been a labor of love. Thank you to Secretary LaFan and most recently Public Relations Director Bliss for working together on this project! **We do know that there will be hiccups.** Please reach out to board members for

answers to any questions. Keep your eyes on the PAC Request and our Facebook app for additional information that may come out prior to the training week.

If you are interested in joining a committee, we would love to have you! Please sit in on the committee meetings or ask committee members for guidance and advice for what may suit you.

I truly cannot say this enough and you have heard this from me several times. I will continue to say this over and over again, we are stronger together than we could ever be alone. They say it takes a village, this is our village. Continue to reach out, build your circle, and achieve your goals, both professionally and personally.

I look forward to seeing you all!

As always, be safe, be vigilant, be extraordinary!

Marett Sims

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Newcomer's Guide

If you are new to accreditation or just new to these conferences, follow the tips below to get started!

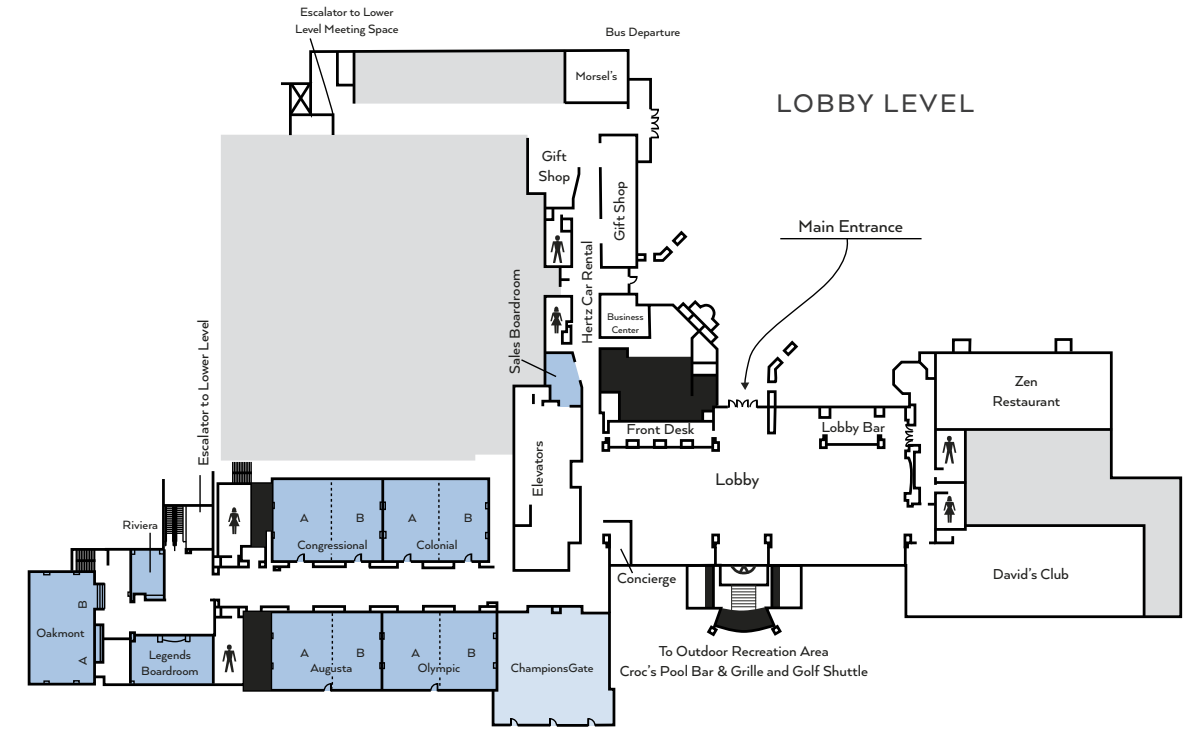
Registration	The registration table, located in the conference room area, is where you will register and receive your name tag, bar-coded stickers, breakfast vouchers and lots of helpful goodies!
Breakfast	Breakfast is included. No ticket required.
Download the FLA-PAC app	To get credit for each class you attend, you must download and use the FLA-PAC app. Each class will have a code for you to enter into the app for credit.
Classes	While many classes cover general accreditation topics, others focus on specific disciplines (see guide below).
First-Time Orientation	Introduction to FLA-PAC and helpful information about the week's activities.
Information Sharing	A fantastic way to network in a less-formal setting. The food and music are pretty good too!
Let's Talk – An Accreditation Manager's Open Forum	An open forum discussion for accreditation managers. Just like Vegas, what happens in "Let's Talk" stays in "Let's Talk," and there's no such thing as a stupid question. This session is hugely popular and lots of fun.
SRIC	Attend your discipline's Standards Review and Interpretation Committee (SRIC) meeting. This is where the committee discusses and votes on any proposed changes to standards.
Roundtable	A discussion led by the Florida Accreditation Office of any trends seen on assessments, clarification of standards, and anything new on the horizon.
Using the Agenda as a Guide	Use the agenda to help plan your conference experience.
All Disciplines	Telecommunications
Law Enforcement	Inspector General
Corrections	Pre-Trial Services

OMNI ORLANDO RESORT MEETING ROOM FLOOR PLANS

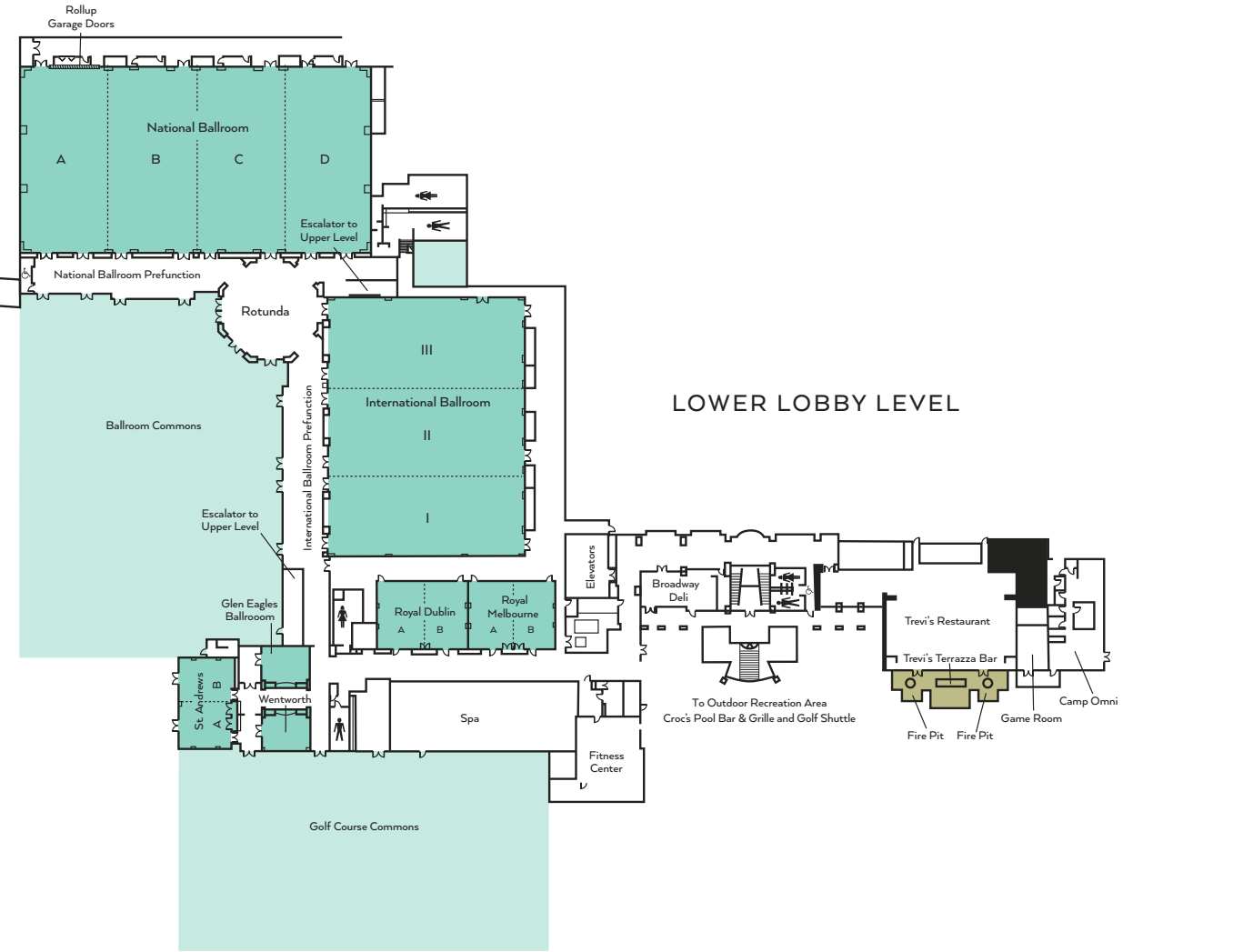
OSCEOLA COUNTY CONFERENCE CENTER



Covered Walkway to Lower Level Ballroom
 Covered Walkway to Osceola Conference Center



LOWER LOBBY LEVEL



What is the Florida Police Accreditation Coalition (FLA-PAC)?

The Florida Police Accreditation Coalition, Inc. (FLA-PAC) is a not-for-profit corporation formed in 1989, under the laws of the State of Florida, for the purpose of providing member agencies a network of law enforcement professionals encouraging communication, mutual cooperation, support and the sharing of resources among each other.

What is the Florida Accreditation Office (FAO) and how is it associated with the FLA-PAC?

The Florida Accreditation Office is a part of the Florida Department of Law Enforcement (FDLE) that supports the Commissions for both CFA and FCAC. The FAO is responsible for guiding agencies through the accreditation process, scheduling on-site assessments, and coordinating with the FLA-PAC for Commission Meetings and agency review at conferences.

Commission Meetings:

The FLA-PAC, in coordination with the FAO, meets three times a year in various locations to facilitate information sharing and provide training as well as host the Commission Meetings for agencies seeking initial accreditation or reaccreditation with CFA and FCAC. The Commissioners review and vote to officially accredit agencies that have passed the rigorous review process.

Benefits of Membership:

The FLA-PAC recognizes and supports the concept of accreditation for law enforcement and corrections agencies as a means of enhancing the quality of law enforcement and corrections services within the State of Florida. The organization provides to all members current and relative information pertaining to national and state accreditation, training in standard compliance, and accessibility to model policies and written directives pertinent to law enforcement activities. Member agencies are availed the member rate for registration to conferences. Agencies can become members of the organization by filling out a Membership Application and paying dues annually. Dues are based on agency size as defined on the application. If there are any questions about membership, please see your Treasurer, Christa Wisniewski while at the conference or reach out to her at treasurer@fla-pac.org.

But, my agency is a Member Agency...why did my registration come out to \$250.00?

In order to get the member rate for registration to the conferences, you must log in to the fla-pac.org website! If you are not logged in as an agency member, the system will automatically default to the non-member rate of \$250.00 per conference as opposed to the member rate of \$225.00 per conference. If you do not have a log in or are unsure who is assigned 'Agency Management' privileges at your agency, please see your Treasurer, Christa Wisniewski while at the conference or reach out to her at treasurer@fla-pac.org.

Did you know?

*Agencies can pay for their registration and membership fees quickly and easily via PayPal. Agencies are not charged any fees to utilize this service, nor do they need their own PayPal account to make a payment.

*The FLA-TAC is the Telecommunications Accreditation Commission that accredits communications agencies. For more information, please find Commissioner Lisa Cahill at the conference.

Course Descriptions

Summer Conference 2023



Course	Description	Instructor(s)
Assessor Refresher	The Florida Accreditation Office requires active CFA and FCAC assessors to attend assessor refresher training once every three years. If you are unsure of whether you need to attend this training, call the FAO at (850) 410-7200 prior to the conference.	FAO Staff
CALEA Roundtable	Overview of the new assessment format.	Mr. Vince Dauro
Case Management Software for Pre-Trial and Probation	CSS's Approach to the Florida Market for providing a comprehensive Case Management Software for Pretrial and Probation. Discussion on Risk Assessment Tools, Case Planning, Legal Forms, Bond Reports, Class Rosters, Text Messaging, Widgets, Compliance and Caseload Reports. Demonstration of CaseConnect app for client reporting, messaging, monitoring conditions and payments.	Ms. Bridgette Comeaux
CFA Business Meeting	The Commission for Florida Law Enforcement Accreditation meets to discuss topics of interest and concern, where changes to standards are voted upon, various agencies are reviewed for accreditation/ reaccreditation and awards are presented.	Public Meeting
CFA Chapter 17 – Special Operation	A review of ICS & NIMS standards as well as case studies where the principles of ICS were not utilized. A review of each standard and the policy statement and proofs to show compliance.	Mr. Doug Robertson
CFA Executive Workshop	The Commission for Florida Law Enforcement Accreditation Executive Workshop allows commissioners time to discuss the issues that will be voted on at the upcoming business meeting. Commissioners may ask to speak with team leaders or other assessors on any assessed agency-related issues.	Public Meeting
CFA Most Common Non- Compliance Issues and How to Avoid Them	Using information provided by the FAO, the instructor will discuss the standards most often missed or misinterpreted causing compliance issues. The reasons behind these compliance issues and the best ways to avoid them will be addressed.	Detective David Pate
CFA Panel Reviews	Panel reviews provide assessed agencies the opportunity to answer any questions the commissioners may have before they vote on their accreditation/reaccreditation status. During these reviews, the team leader presents the formal assessment findings to a panel of commissioners who in turn ask for additional details from the agency's representative, typically the CEO, facility administrator or other member of the command staff.	Public Meeting

Course	Description	Instructor(s)
CFA Roundtable	Opportunity for CFA accreditation managers, support personnel and assessors to discuss standards, formal assessment experiences and other accreditation-related issues in an informal setting.	Mr. Billy Walls
CFA SRIC (Standards Review and Interpretation Committee)	CFA's appointed Standards Review and Interpretation Committee meets to discuss any recommended standards changes and will listen to input from the audience before voting to recommend any changes to the Commission.	Public Meeting
Correctional Mental Health	Daily referrals from intake screening, Classification/Security departments, medical staff, sick call requests, family, community providers, public defender office.	Ms. Joy Ozelie
FCAC Business Meeting	The Florida Corrections Accreditation Commission meets to discuss topics of interest and concern, where changes to standards are voted upon, various agencies are reviewed for accreditation/ reaccreditation and awards are presented.	Public Meeting
FCAC Executive Workshop	The Florida Corrections Accreditation Commission Executive Workshop allows commissioners to discuss the issues that will be voted on at the upcoming business meeting. Commissioners may ask to speak with team leaders or other assessors on any assessed agency-related issues.	Public Meeting
FCAC Medical Standards	This presentation will explain each of the FCAC medical standards and discuss proof examples to satisfy the standards. Common medical terminology will be explained, and a handout of terms will be provided to attendees. It is directed towards accreditation managers but will benefit all staff in understanding what is expected and required to pass accreditation audits.	Ms. Joy Ozelie
FCAC Panel Reviews	Panel reviews provide assessed agencies the opportunity to answer any questions the commissioners may have before they vote on their accreditation/reaccreditation status. During these reviews, the team leader presents the formal assessment findings to a panel of commissioners who in turn ask for additional details from the agency's representative - typically the CEO, facility administrator or other member of the command staff.	Public Meeting
FCAC Roundtable	Opportunity for FCAC accreditation managers, support personnel and assessors to discuss standards, formal assessment experiences and other accreditation-related issues in an informal setting.	Mr. Billy Walls
FCAC SRIC (Standards Review and Interpretation Committee)	FCAC's appointed Standards Review and Interpretation Committee meets to discuss any recommended standards changes and will listen to input from the audience before voting to recommend any changes to the Commission.	Public Meeting
FIBRS & Other Data Initiatives	This presentation will provide the background, purpose, benefit, and explanation of the Florida Incident Based Reporting System (FIBRS). FIBRS merges together several data streams and includes submissions for the National Incident Based Reporting System (NIBRS), the Law Enforcement Information Exchange (LInX), Hate Crime, Cargo Theft, and other Florida specific reports. Moving to FIBRS allows for more in-depth reporting of the criminal offenses that occur monthly. Additionally, this session will explain the Use-of-Force data collection (UoF) as required by F.S 943.6872. Agencies will learn about the collection, elements for a UoF submission, and how to submit the data to FDLE. Lastly, the presentation will explain the Uniform Arrest Affidavit data collection as required by F.S 943.6871. Attendees will learn about the collection, the Florida Arrest Affidavit applications, and the benefits that uniform reporting will bring to their local agencies and the state.	Ms. Melissa Moon Ms. Stephanie Thompson

Course	Description	Instructor(s)
File Building Tips & Tricks	This session shows accreditation managers different ways to build standard files and provides tips from subject-matter experts.	Mr. Gary Barrett
First Timers Orientation	This session, presented by a member of the FLA-PAC board, provides first-time attendees with a guide to get the most out of this and future conferences.	Mr. David Pate Maj. Frank Ruggiero
FLA-PAC Business Meeting	The general business meeting of the Florida Police Accreditation Coalition includes reports from all positions on the FLA-PAC board and committee chairs. Upcoming conference events and other items of note are shared with the membership.	Public Meeting
FLA-PAC CAP Program Q & A	An open forum to answer any questions about attaining FLA-PAC Accreditation Professional certification.	Lt. Nicole Minick
FLA-PAC Committee Meetings	The FLA-PAC Committees meets to discuss current and future committee business. These committees include the Audit Committee, Marketing Committee, CAP Committee, Outreach Committee, Scholarship Committee, Professional Standards Committee and the SOP/Bylaws Committee.	Committee Chair
FLA-PAC Executive Workshop	The Florida Police Accreditation Coalition board meets to discuss any outstanding issues, and future commitments.	Public Meeting
FLA-PAC Requests: A How to Utilize Guide	This class will help familiarize students in the use of the FLA-PAC website to include PAC requests and member and agency logins. Roundtable discussion.	Ms. Tammy Farnham
FLA-PAC Training Committee Meeting	This meeting, facilitated by the Training Committee chair at the beginning of the week, is for committee members to volunteer for specific assignments throughout the conference week and learn about any new training-related procedures. It is open to any attendee who is civic-minded and doesn't mind rolling their sleeves up!	Mr. Doug Robertson
FLA-TAC Business Meeting	The general business meeting of the Florida Telecommunications Accreditation Commission.	Public Meeting
FLA-TAC Roundtable	Opportunity for TAC accreditation managers, support personnel and assessors to discuss standards, formal assessment experiences and other accreditation-related issues in an informal setting.	Ms. Lisa Cahill
FLA-TAC Assessor Training	This will be a comprehensive review of the standards manuals for FLA-TAC and will include a roundtable discussion of legislature that impacts each emergency communications center. This will include clarification of standards for assessors that are currently in the manual.	Ms. Lisa Cahill
FLA-TAC Accreditation Manager Training		Ms. Lisa Cahill
FLA-TAC SRIC (Standards Review and Interpretation Committee)	FLA-TAC appointed Standards Review and Interpretation Committee meets to discuss any recommended standards changes and will listen to input from the audience before voting to recommend any changes to the Commission.	Public Meeting
FMJS	A review of the upcoming revisions to the FMJS standards.	Mr. James Aguiar
Fundamentals of Accreditation	Fundamentals of Accreditation provides entry level knowledge of accreditation management and is intended as a stepping stone to completion of the more extensive Accreditation Manager Training offered by the Florida Accreditation office. Some of the topics covered will be related to responsibility, accountability, proof gathering, time management and self-motivation.	Ms. Juli Brown Ms. Kim Wachter

Course	Description	Instructor(s)
Generally Speaking: An Inspector General Community	This is an open forum for accreditation professionals that are a part of the IG community or participate in the IG assessment process. Participants are encouraged to engage in the discussion of any challenges or successes they have experienced with no set agenda imposed by the facilitators. This forum is for both veteran and new accreditation team members. Network building by developing new contacts through the forum is encouraged as part of the student experience.	Mr. Rob Pace Ms. Chelsea Sellars
IG Roundtable	Opportunity for IG accreditation managers, support personnel and assessors to discuss standards, formal assessment experiences and other accreditation-related issues in an informal setting.	Commissioner Julie Leftheris
Inspector General Standards for All Assessors	This class is for all assessors who currently conduct or are interested in conducting Inspector General assessments. Participants will gain a general understanding of CFA standards for Inspectors General and how those are applied during assessments.	Inspector Flora Miller
Leadership & Ethics in Law Enforcement	<p>Leadership cannot be defined by a neat set of measurements or even a checklist of some sort. Leadership is a combination of many traits: wisdom combined with vision, courage combined with character and above all else, integrity. Integrity is most important because it forms the very bedrock of a person and their standing in the community in which they live and in the organization in which they serve. Integrity must rise above all else; without integrity, a person is merely a voice without an audience.</p> <p>The true reward of good leadership is watching those you lead become successful in their own right. When those you lead become successful then, and only then, can a leader look into the mirror and say, "well done." Two important words Trust and Why will be a major part of this course as students will be exposed to tactics and techniques which implement these words into effective action. One-word students will not hear is the word "fair."</p> <p>This three (3) hour course on Leadership will take a deep dive into key characteristics of a good leader.</p>	Chief Paul O'Connell
Let's Talk - An Accreditation Manager's Roundtable	An open forum for accreditation managers to discuss management styles, challenges and successes. Facilitated without a PowerPoint or agenda, participant discussion sets the tone and the pace. A great way to team build with fellow managers.	Ms. Juli Brown
PowerDMS Analytics	PowerDMS Analytics makes it easy for users, regardless of their technical skills, to create reports, perform analysis, and gather insights from their organization's compliance data.	PowerDMS
PowerPolicy	This session is great for new administrators to PowerDMS. Learn how to upload, organize and manage your document revisions that will directly support your accreditation.	Ms. Dana Clay
PowerStandards 101	This session is great for new administrators in the accreditation process. Learn how to create consistency as you start your assessment, build your files to demonstrate compliance and leverage built-in tools to maintain your progress.	Ms. Dana Clay
PowerStandards 201	This session is intended for established Accreditation Managers to support their knowledge and understanding of more advanced standards features. Learn how to successfully prepare for your mock and final auditors/assessors with automation and proper role assignments. Learn how to create a new assessment and copy relevant attachments and tasks to better support the re-accreditation process without starting from scratch.	Ms. Dana Clay
Preparing for Our Next Conference - Join the Training Committee	Conducted at the conclusion of the conference, this is an open forum hosted by the Training Committee to assess the success of the conference and begin planning for the next one. This is open to everyone, especially those who may be interested in joining the committee in the future!	Training Committee

Course	Description	Instructor(s)
Preparing for the Formal Assessment	This session assists accreditation managers to prepare for their upcoming formal assessment. The types of assessments, various timelines, agency preparation, preliminary activities, static displays, assessor pre-read packages, mock audits, post-mock audits, assessment activities, and post-assessment activities are discussed.	Mr. James Aguiar
Retirement Planning for Public Safety	Retirement Planning - Are you prepared and planning for retirement?	Mr. Thomas Gayer
Sharing Solutions: A Mid-week Check-In for First Timers	A roadmap to achieving excellence in Accreditation with an emphasis on: expanding knowledge through classroom discussion and overcoming obstacles and building connections with other Accreditation Managers.	Ms. Kim Wachter Ms. Lafayette Hodges
Time Sensitive Standards	In this session, participants will discuss the importance of time sensitive standards, how to identify them, the many ways to manage them and what an agency should do if a time sensitive standard is missed.	Ms. Areaka Jewell

Meet your FLA-PAC Board

President - Murette Sims



President Sims has worked as an officer with the Winter Springs Police Department since 1996. She has been assigned to accreditation for 12 years, managing the CFA process and training for the agency. She has been serving on the board for over 6 years. She also serves as a CFA team leader on behalf of the Commission and is a Certified Accreditation Professional

1st Vice President - Tammy Farnham



Tammy Farnham retired from the City of Stuart Police Department after 27 years, and is now the Records Supervisor/Accreditation Manager for the Sebastian Police Department. She serves as a CFA team leader on behalf of the Commission and is a Certified Accreditation Professional. She was recognized as CFA's 2013 Assessor of the Year and Accreditation Manager of the Year for 2020.

2nd Vice President - Oscar Kieffer



Oscar Kieffer is the Accreditation Manager/Off-Duty Coordinator for the Palmetto Police Department. He has been with the agency for seven years. Prior to his appointment as 2nd Vice-President, he chaired the FLA-PAC Training Committee from 2016-2018. He serves as a CFA team leader on behalf of the Commission.

Sergeant at Arms - David Pate



David is a 35-year law enforcement veteran having served with the Leon County Sheriff's Office (LCSO) and then retiring from the Florida Fish and Wildlife Commission in 2020. After the retirement, he returned to LCSO and serves as a Deputy Sheriff. He is a CFA team leader and previously served as the FLA-PAC secretary. He is a Certified Accreditation Professional and was named the CFA Team Leader of the Year for 2013 and has received the CFA Executive Director's award twice.

Secretary - Adam LaFan



Adam LaFan is the Accreditation Manager & a patrol officer for the Edgewood Police Department. He has been with the agency for 12 years. He is active in the Accreditation Community serving as a CFA Assessor and is a Certified Accreditation Professional. Prior to Secretary, he served as a member of the Scholarship Committee from 2019-2022.

Treasurer - Christa Wisniewski



Christa Wisniewski is the Compliance and Accreditation Manager for Broward County Sheriff's Office and is assigned to the Office of Inspector General, Division of Policy and Accountability. Christa is a site-based assessor for CALEA and has seven years of assessor experience with CFA.

Public Relations Director – Nicholas Bliss



Nicholas Bliss is a Lieutenant with the Jacksonville Sheriff's Office and is assigned as a Watch Commander. He has been with the agency for 18 years. He is active in the accreditation community serving as an assessor and team leader for both FCAC and CFA on behalf of the Commission. He was named Team Leader of the Year for 2020.

Committee Reports



Note from PAC-Chat Editor Jacqueline Wolfe

Welcome to the Summer Conference at the Omni Orlando Resort at ChampionsGate. Once again, the Training Committee has been hard at work, creating a robust and fun filled training agenda. If this is your first time, please reach out to anyone on this page if you need a little extra guidance.

The PAC-Chat is full of information to aid you in navigating your week here. We are always looking for contributions. If you have an article you would like to publish here, you can earn points for your Certified Accreditation Professional (CAP) designation. I hope you enjoy your week in Orlando.



Audit Committee Chair Major Tim Age

The purpose of the Audit Committee is to conduct audits of the financial records of the FLA-PAC and report the results of these audits to the membership. These audits are completed at each conference and are presented during the FLA-PAC Business Meeting. As part of the audit, we review all of the FLA-PAC accounts and reconcile any financial transactions made since the previous conference. If any discrepancies are found, they are immediately reported to the president, and, in turn, to the membership. Our work is in addition to the annual audit carried out by an independent accounting firm as required by the FLA-PAC bylaws.



Marketing Committee Chair James Aguiar

The FLA-PAC Marketing Committee works closely with the FLA-PAC Public Relations Director and is tasked with soliciting vendors and sponsors for the three FLA-PAC conferences that are held each year.

There are two main types of sponsorship. The first type is a company that provides products and/or services to the law enforcement and corrections professions. Oftentimes, this type of vendor will travel to the conferences to display their offerings, and we see them at every conference. The other type of sponsor is a company that is local to each conference location. This type of sponsor often donates goods and/or services for conference attendees to experience things that the area is known for.

Once vendors are identified, committee members refer them to the Executive Board for completion of the necessary paperwork. Committee members also coordinate conference sponsor donations and work with the host agencies to reach out to potential donors. The work for the next conference begins as soon as the previous conference closes, so we're busy throughout the year.

The Marketing Committee is always looking for new members. If you have a friendly, outgoing personality and are not shy about talking with people, we can definitely use your help! Feel free to track me down during conference week, email me at jaquiar@sumtercountysheriff.org or call (352) 569-1600 x1694.



**CAP Committee Chair
Lieutenant Nicole Minick**

CONGRATULATIONS!!

to the following Certified Accreditation Professionals who earned recertification at the February 2023 Conference.

- | | |
|---|---|
| Gary Robinson – earned 4th recertification | David Pate – earned 3rd recertification |
| Nicole Minick – earned 3rd recertification | Marette Sims – earned 2nd recertification |
| Flora Miller – earned 1st recertification | Meghan Warman – earned 1st recertification |
| Cynthia Pugsley - earned 1st recertification | Rob Pace - earned 1st recertification |
| Doug Robinson - earned 1st recertification | |

The Certified Accreditation Professional was established to recognize the achievements of experienced accreditation practitioners. To become certified, practitioners must demonstrate advanced knowledge and expertise in every area of accreditation and must have successfully guided their agency through the accreditation process. The committee reviews each candidate’s application and supporting documentation to ensure the candidate meets the criteria for certification. If you are actively involved in accreditation, **YOU** can become a certified accreditation professional.

Want to know more? A question and answer session is scheduled for Thursday, June 29th at 3:00 PM.

The instructions for completing the application and the application are available on the Members Only page on the FLA-PAC website. Applications and supporting documentation must be received no later than six (6) weeks before the next FLA-PAC conference. Complete application packages may be emailed or mailed to:

Lt. Nicole Minick, Certified Accreditation Professional
Collier County Sheriff’s Office
3319 Tamiami Trail E
Naples, FL 34112
nicole.minick@colliersheriff.org

Feel free to contact one of your CAP Committee members with questions.

- Nicole Minick, Chair, nicole.minick@colliersheriff.org
 Dave Parisi, Vice Chair, david.parisi@sarasotasheriff.org
 Flora Miller, flora.miller@myflfamilies.com
 Erika Hasson, erika.hasson@stpete.org
 Gary Barrett, gbarr1927@gmail.com
 Larry Nusser, lnusser@ircsheriff.org

Current Certified Accreditation Professionals

- | | | | |
|-------------------|------------------|---------------------|-----------------|
| James Aguiar** | Erika Hasson | Rob Pace* | Marette Sims** |
| Gary Barrett | Jennifer Jacques | David Pate*** | Megan Warman* |
| Juli Brown*** | Areaka Jewell | Cynthia Pugsley* | Wanda White**** |
| Tina Chatmon* | Sarah Kenniff | Marie Reese | |
| Bruce Clark*** | Adam LaFan | Doug Robinson* | |
| Tim Elder** | Tammy Matthews** | Gary Robinson**** | |
| Tammy Farnham*** | Flora Miller* | Frank Ruggiero* | |
| Sandra Guajardo** | Nicole Minick*** | Daniel Sacher-Brown | |

*Recertified **Recertified twice ***Recertified three times ****Recertified four times



Outreach Committee Chair
Sergeant Thalantha Jones

Greetings from the Outreach Committee! We warmly welcome all new members of the Outreach committee and FLA-PAC to the summer conference in Orlando.

Our committee currently has nine (9) active members who are enthusiastic about informing potential members about the benefits of FLA-PAC membership. Since the last conference, we have been collaborating with Florida Accreditation and the FLA-PAC Training Committee to ensure that new members receive the necessary support to become a part of this incredible organization.

If you are a first-timer, we encourage you to attend the orientation training on Monday morning. This meeting is designed to welcome you individually and offer guidance throughout the conference.

Our committee is excited to connect with new or prospective members during meetings, training sessions, and other events. We will also assist new members during their first meeting, introduce them to the membership, provide information, and answer any questions they may have.

We, the members of the Outreach Committee, are excited to meet each and every one of you.



Scholarship Committee Chair
Meghan Warman

Welcome to the Summer conference! Here's to an exciting and education filled week.

The Committee has been renamed the Scholarship and Awards Committee. In addition to the 2 scholarship awards, we will also now be reviewing Florida Police Accreditation Coalition members that have retired and their years of service in order to make a recommendation to the Board for recognition of their outstanding contributions to the membership. We are excited to move into this new phase as a committee.

The Scholarship and Awards Committee awards the Dianne Hill Annual Certified Accreditation Professional (CAP) Scholarship. The scholarship covers the cost of a single application for the Certified Accreditation Professional designation each year. The applicant must be an Accreditation Manager or Specialist who is employed by an accredited agency that is a current member of the FLA-PAC and has all the qualifications required in the CAP Application. The application process is currently open with a deadline of October 31, 2023 to be awarded at the 2024 February Conference. If you are thinking about applying for your CAP, please keep this scholarship in mind.

The Scholarship and Awards Committee also awards the education scholarship. This is a one (1) year scholarship valued at \$2000, payable to the recipients' college or university. The Scholarship and Awards Committee had chosen Ms. Haley Glazier as our scholarship recipient again this year. Congratulations to Haley on your continued pursuit of a Bachelor's Degree in Criminal Justice at the University of Delaware. Ms. Glazier was unable to attend the conference, but we want to say Congratulations to her on her continued pursuit of a Bachelor's Degree in Criminal Justice at the University of Delaware.



Professional Standards Committee Chair

Marie Reese

The FLA-PAC created the Professional Standards Committee (PSC) in 2018. The purpose of the PSC is to advise the Executive Board on issues relating to the transparent, ethical and efficient operations of the FLA-PAC and the ethical conduct of its individual members and their guests. The PSC is considered a standing committee of the organization, which offers advice and assistance to members regarding specific ethical situations and assists with professional development activities dealing with ethics.

The PSC is currently comprised of Committee Chair Marie Reese with the Naples Police Department, Mike Shoaf with the Department of Financial Services Office of Inspector General and Amanda Lewis with the Sarasota Sheriff's Office, with oversight from Sergeant at Arms, David Pate of Leon County Sheriff's Office.



SOP/Bylaws Committee Chair

Investigator Rob Pace

Welcome to Championsgate!

The SOP/Bylaws Committee has proposed new policies or changes to policies regarding the following SOPs:

- 200.01.06 Treasurer Duties and Responsibilities (Proposed Changes)
- 200.11 Disposition of Property and Inventory Items (New)
- 300.01.06 Scholarship Committee (Proposed Changes)
- 300.01.09 Professional Standards & Ethics Committee (Proposed Changes)

The FLA-PAC Board will discuss these proposed changes at the FLA-PAC Executive Workshop on June 26, 2023, at 3:30 p.m. in the Lanier conference room. The Executive Workshop is open to everyone attending the conference and your attendance is encouraged.

We welcome Gabriella Foster/Treasure Island Police Department, LaFayette Hodges/Ocala Police Department, and Eric Foor/St. Johns County Sheriff's Office to the SOP/Bylaws Committee.

If you wish to propose new/revised language to any of the FLA-PAC SOPs/By-Laws, please feel free to reach out to me at william.pace@talgov.com or (850) 891.8560.



Training Committee Chair Doug Robertson

Here we are again at the beautiful Omni Resort at ChampionsGate. Surrounded by 36 holes of championship golf and 15 acres of recreation, this Four Diamond resort in Orlando, is one of the nation's premier golf, meeting and leisure destinations. If this is your first time at this venue I urge you to take advantage of the wonderful amenities, the Omni has to offer such as a signature full-service spa, sparkling pools and a lazy river, all of which make the Omni at Champions Gate the perfect venue for our summer meeting.

Please join me in welcoming the membership of the "Pretrial Professional of Florida". APPF has partnered with us to present some great training on the pretrial aspects of law enforcement. They will be holding a day long training session on Tuesday covering a variety of topics including a presentation on Active Shooter by Sergeant Matthew Scott of the UCF Police Department.

No matter your discipline, if your careers goals are geared towards a supervisory or leadership role in your agency be sure to attend the Leadership & Ethics in Law Enforcement presentation on Tuesday from 9 am to 12 noon by Retired Chief and Attorney Paul O'Connell. Mr. O'Connell is a polished public speaker possessing excellent communication skills with appearances on NBC Dateline, coupled with ongoing presentations in the field of academics, criminal and constitutional law.

For you FCAC members, we brought back Ms. Joy Ozelie Palm Beach County Sheriff's Office Medical Jail Inspector and PREA Manager to present a block of instruction on the FCAC Medical Standards as well as Correctional Mental Health. Be sure to check the agenda for dates, time and location.

Don't forget if you're new to accreditation and need to fulfill the provisions of standard 10.18 which requires anyone who is assigned to the position of accreditation manager to receive specialized accreditation manager training, be sure to attend the Fundamentals of Accreditation class on Monday from 10:30 am to 12 noon.

The Training Committee is a team of professional, hard-working volunteers dedicated to making each and every conference a success in regards to training. We are already knee-deep in the hoopla of planning the October conference at the equally beautiful Marriott Sanibel Harbour Resort and Spa in Sanibel island Florida.

We are always looking for new members to bring exciting and timely training ideas to the conferences. If you're interested in joining the team, please be sure to attend the Training Committee wrap up meeting in Orlando on Friday, June 30th, at 9:00 am.

In closing, I would like to take a moment and pay tribute to the memory to Officer Ron Concillo, the Accreditation Manager for the Riviera Beach Police Department. Ron tragically lost his life this past March after serving in law enforcement for over 26 years. Prior to joining Riviera Beach PD, Ron served as the accreditation manager to the Lauderhill Police Department. He was a long-time member of the FLA-PAC and his absence at the June conference this year will be felt by many.

Rest in peace brother, we've got the watch from here.



Florida Police Accreditation Coalition, Inc.



Business Meeting Minutes

Tuesday, February 21, 2023



A. OPENING CEREMONIES:

I. Welcome:

1. The FLA-PAC Business Meeting was called to order by President Marette Sims at 0830 hours.

II. Posting of the Colors and the Pledge of Allegiance:

1. St. John's County Sheriff's Office provided Honor Guard services.
2. President Sims led the meeting with the Pledge of Allegiance.

III. Invocation:

1. Chaplain Kelly Kemp- St. John's County Sheriff's Office.

IV. Roll Call:

1. Prior to the business meeting, Secretary Adam LaFan verified the registered members in attendance. With the confirmation of the membership quorum (29 agencies) and the presence of 7 officers, the business meeting was called to order.

B. BUSINESS MEETING:

I. NEW MEMBER WELCOME AND MEMBERSHIP LAURELS:

1. President Sims welcomed new members.

II. APPROVAL OF THE MINUTES:

1. The meeting minutes for the June 2022 FLA-PAC Business Meeting were reviewed. A motion to accept the minutes was made by Marie Reese and a second was made by Flora Miller. No discussion, motion carried.

III. OFFICERS' REPORTS:

1. Treasurer – Christa Wisniewski:

- a. The bank balances have been posted on the website. All balances are in good standing.
- b. Conference fees will be increased to \$225 for members & \$250 for non-members starting June 2023.

2. Public Relations Director – Nicholas Bliss:

- a. CAP Review will happen shortly during this meeting.
- b. There will be raffle giveaways at information sharing. Tonight is the FCAC 25th Anniversary celebration.

3. Secretary – Adam LaFan:

- a. Attendees start using the Event Owl app. We are still working towards paperless.
- b. It is encouraged that you follow the FLA-PAC Facebook Page for updates.

4. Sergeant At Arms – David Pate:

- a. The new Professional Standards Committee met and will give their report shortly.
- b. We are currently working with Harold Sample to get rid of old equipment when the new bylaws are updated.

5. Second Vice President – Oscar Kieffer:

- a. Thank you to the Training Committee. This conference is packed every day with training.

- b. We will look to adding larger accommodations (chairs etc.) because classes filled up fast on Monday.

6. First Vice President – Tammy Farnham:

- a. Room availability & negotiating multi-year contracts was explained.
- b. The hotel is having a large event down the hall from us this week with many attendees.
- c. Thank you to Jackie Wolfe for working on the PAC Chat.

7. President – Marette Sims

- a. The rooms for the Championsgate Conference in June are all booked. More rooms have been added for the Sanibel Conference in October.

IV. COMMITTEE REPORTS:

1. Audit- Juli Brown/Tim Age

- a. Mr. Age will attend the next conference. It is scheduled for the Treasurer to meet with him in April for an audit.

2. CAP Program- Nicole Minick:

- a. A motion for a consent agenda to have 9 members recertified as CAP was given. Motion by Adam LaFan & seconded by Oscar Kieffer. Motion carried.
- b. The following members were recertified under the consent agenda: Gary Robinson (4th Recertification), David Pate (3rd Recertification), Marette Sims (2nd Recertification), Doug Robertson (Recertification), Meghan Warman (Recertification), Cynthia Pugsley (Recertification), Rob Pace (Recertification), Flora Miller (Recertification) & Nicole Minick (Recertification).
- c. The CAP Question & Answer will be on Thursday at 1330 hours.

3. SOP- Rob Pace:

- a. It was voted on yesterday at the Executive Meeting to complete a new SOP for the Sergeant-At-Arms position. The new SOP will be posted on the website soon.
- b. The committee will be working on a policy for disposition of old equipment/inventory between conferences.
- c. There is an open position on the SOP Committee.

4. Scholarship- Meghan Warman:

- a. There were no applications for the Diane Hill Scholarship this year.
- b. Haley Glazier (daughter of Captain Scott Glazier) was chosen as our educational scholarship winner. This will be awarded at the June conference.
- c. During the Executive Meeting, it was agreed that we should open the educational scholarship to Accreditation Managers & Accreditation Specialists. The committee will be working with the SOP committee to change the requirements.
- d. The scholarship committee will add awards to their responsibilities so we can be standardized/uniform when recognizing members retiring and acknowledged in the future.

5. Professional Standards- Marie Reese:

- a. The newly compiled committee met and discussed SOP to include ethics & transparency of the FLA-PAC.

6. Marketing- James Aguiar:

- a. We have many vendors attending this week. Make sure you talk to all of them when you get a chance.
- b. If you have any suggestions for vendors, please reach out to the Marketing Committee.

7. Outreach- Thalantha Jones:

- a. Welcome First Timers. They are recruiting new member for the Outreach Committee.
- b. The committee is reaching out to agencies and making sure Accreditation Managers information & agency patches are up to date.

8. Training- Doug Robertson:
 - a. The Training Committee has been busy compiling a full training agenda. A few classes to highlight are the Non-Compliance Class & the FIBRS/NIBRS course.
 - b. Jackie Wolfe has taken over the PAC Chat from Angie Kirk.

V. ACCREDITATION UPDATES:

1. CFA/FCAC Update- Executive Director Stacy Lehman:
 - a. We will be having a recognition of the 25th Anniversary of FCAC at information sharing.
 - b. Two FCAC agencies & 38 agencies will be accredited this week.
2. CALEA- Vince Dauro
 - a. Not Present.
3. ACA-
 - a. Not Present.
4. FMJS Update- James Aguiar
 - a. This year we will start unannounced inspections at the jails.
 - b. A new thing being implemented is fines & penalties will be associated with violations.

VI. GOOD OF THE ORDER:

- a. Giveaways- Jennifer Hall (Free Conference Registration) & Robert Young- Naples PD (Free 2-Night Stay).
- b. The Treasurer will assist FLA-TAC with changing their budget line items.

VII. ADJOURNMENT:

The motion to adjourn was made by Justin Woodall with a second from Deborah Furka. No discussion, motion carried. Meeting was adjourned at 0929 hours.

Official meeting minutes prepared by,



Adam LaFan
FLA-PAC Secretary

Next Conference:

June 26-30, 2023
Championsgate

FLA-PAC BUDGET
01/01/2023 - 12/31/2023

INCOME			
	<i>Actual</i>	<i>Budget</i>	<i>Difference</i>
CAP Program Fees			
FEBRUARY-SPRING	\$0.00	\$300.00	(\$300.00)
JUNE-SUMMER	\$0.00	\$300.00	(\$300.00)
OCTOBER-FALL	\$0.00	\$300.00	(\$300.00)
Total Budgeted-CAP Program Fees	\$0.00	\$900.00	(\$900.00)
Corporate Sponsors			
FEBRUARY-SPRING	\$0.00	\$10,000.00	(\$10,000.00)
JUNE-SUMMER	\$0.00	\$10,000.00	(\$10,000.00)
OCTOBER-FALL	\$0.00	\$10,000.00	(\$10,000.00)
Total Budgeted-Corporate Sponsors	\$0.00	\$30,000.00	(\$30,000.00)
Registration Fees			
FEBRUARY-SPRING	\$0.00	\$20,000.00	(\$20,000.00)
JUNE-SUMMER	\$0.00	\$35,000.00	(\$35,000.00)
OCTOBER-FALL	\$0.00	\$25,000.00	(\$25,000.00)
Total Budgeted-Registration Fees	\$0.00	\$80,000.00	(\$80,000.00)
TAC Accreditation Fees			
FEBRUARY-SPRING	\$0.00	\$2,000.00	(\$2,000.00)
JUNE-SUMMER	\$0.00	\$2,000.00	(\$2,000.00)
OCTOBER-FALL	\$0.00	\$2,000.00	(\$2,000.00)
Total Budgeted-TAC Accreditation Fees	\$0.00	\$6,000.00	(\$6,000.00)
FLA-PAC Membership	\$0.00	\$30,000.00	(\$30,000.00)
Interest Income	\$0.00	\$50.00	(\$50.00)
Other Income	\$0.00	\$3,000.00	(\$3,000.00)
Retained Earnings	\$0.00	\$50,875.00	(\$50,875.00)
TOTAL INCOME	\$0.00	\$200,825.00	(\$200,825.00)

EXPENSES			
	<i>Actual</i>	<i>Budget</i>	<i>Difference</i>
Accounting Services Expense			
ANNUAL AUDIT	\$0.00	\$4,800.00	\$4,800.00
TAX PREPARATION	\$0.00	\$500.00	\$500.00
Total Budgeted-Information Accounting Expense	\$0.00	\$5,300.00	(\$5,300.00)
Awards Expense	\$0.00	\$1,000.00	(\$1,000.00)
Bank Charge Expense			
BANK CHARGES	\$0.00	\$100.00	\$100.00
PAYPAL CHARGES	\$0.00	\$3,000.00	\$3,000.00
Total Budgeted-Bank Charge Expense	\$0.00	\$3,100.00	(\$3,100.00)
CAP Program Expense	\$0.00	\$1,000.00	(\$1,000.00)

FLA-PAC BUDGET
01/01/2023 - 12/31/2023

Conference Expense			
<i>FEBRUARY-SPRING</i>	\$0.00	\$25,000.00	\$25,000.00
<i>JUNE-SUMMER</i>	\$0.00	\$50,000.00	\$50,000.00
<i>OCTOBER-FALL</i>	\$0.00	\$30,000.00	\$30,000.00
Total Budgeted-Conference Expense	\$0.00	\$105,000.00	(\$105,000.00)
Information Technology Expense			
<i>DATABASE MAINTENANCE</i>	\$0.00	\$500.00	\$500.00
<i>EMAIL STORAGE</i>	\$0.00	\$750.00	\$750.00
<i>SOFTWARE PURCHASES</i>	\$0.00	\$4,000.00	\$4,000.00
<i>HARDWARE PURCHASES</i>	\$0.00	\$4,000.00	\$4,000.00
<i>WEB-PAGE HOSTING</i>	\$0.00	\$3,200.00	\$3,200.00
Total Budgeted-Information Technology Expense	\$0.00	\$12,450.00	(\$12,450.00)
Legal Expense			
<i>RETAINER FEES</i>	\$0.00	\$6,000.00	\$6,000.00
Total Budgeted-Legal Expense	\$0.00	\$6,000.00	(\$6,000.00)
Outreach Expense			
<i>Outreach Expense</i>	\$0.00	\$1,000.00	\$1,000.00
Total Budgeted-Legal Expense	\$0.00	\$1,000.00	(\$1,000.00)
Postage Expense			
<i>POSTAGE</i>	\$0.00	\$200.00	\$200.00
Total Budgeted-Printing Expense	\$0.00	\$200.00	(\$200.00)
Promotional Expense			
	\$0.00	\$600.00	(\$600.00)
Training Expense			
<i>FEBRUARY-SPRING</i>	\$0.00	\$5,000.00	\$5,000.00
<i>JUNE-SUMMER</i>	\$0.00	\$5,000.00	\$5,000.00
<i>OCTOBER-FALL</i>	\$0.00	\$5,000.00	\$5,000.00
Total Budgeted-Training Expense	\$0.00	\$15,000.00	(\$15,000.00)
College Scholarship			
	\$0.00	\$2,000.00	(\$2,000.00)
Corporate Expense			
	\$0.00	\$400.00	(\$400.00)
Donations, Grants			
	\$0.00	\$500.00	(\$500.00)
Equipment Expense			
	\$0.00	\$2,500.00	(\$2,500.00)
Insurance Expense			
	\$0.00	\$21,000.00	(\$21,000.00)
Office Supply Expense			
	\$0.00	\$1,000.00	(\$1,000.00)
Storage			
	\$0.00	\$2,000.00	(\$2,000.00)

FLA-PAC BUDGET
01/01/2023 - 12/31/2023

Travel Expense	\$0.00	\$1,500.00	(\$1,500.00)
Verizon Hot Spots	\$0.00	\$2,115.00	(\$2,115.00)
FLA-TAC Expenses	Actual	Budget	Budget Balance
FLA-TAC ACCREDITATION EXPENSE			
FEBRUARY-SPRING	\$0.00	\$500.00	\$500.00
JUNE-SUMMER	\$0.00	\$1,500.00	\$1,500.00
OCTOBER-FALL	\$0.00	\$1,000.00	\$1,000.00
Total FLA-TAC Accreditation Expense	\$0.00	\$3,000.00	(\$3,000.00)
FLA-TAC AWARDS EXPENSE			
FEBRUARY-SPRING	\$0.00	\$300.00	\$300.00
JUNE-SUMMER	\$0.00	\$300.00	\$300.00
OCTOBER-FALL	\$0.00	\$300.00	\$300.00
Total FLA-TAC Awards Expense	\$0.00	\$900.00	(\$900.00)
FLA-TAC TRAINING EXPENSE			
FEBRUARY-SPRING	\$0.00	\$1,000.00	\$1,000.00
JUNE-SUMMER	\$0.00	\$1,000.00	\$1,000.00
OCTOBER-FALL	\$0.00	\$1,000.00	\$1,000.00
Total FLA-TAC Training Expense	\$0.00	\$3,000.00	(\$3,000.00)
FLA-TAC PROMOTIONAL EXPENSE			
FEBRUARY-SPRING	\$0.00	\$600.00	\$600.00
JUNE-SUMMER	\$0.00	\$600.00	\$600.00
OCTOBER-FALL	\$0.00	\$600.00	\$600.00
Total FLA-TAC Promotional Expense	\$0.00	\$1,800.00	(\$1,800.00)
FLA-TAC Postage Expense			
FLA-TAC P.O. BOX	\$0.00	\$325.00	\$325.00
FLA-TAC POSTAGE	\$0.00	\$60.00	\$60.00
Total Budgeted-Postage Expense	\$0.00	\$385.00	(\$385.00)
FLA-TAC Travel Expense	\$0.00	\$1,000.00	(\$1,000.00)
FLA-TAC Phone Expense	\$0.00	\$675.00	(\$675.00)
FLA-PAC TOTAL EXPENSE	\$0.00	\$183,665.00	(\$183,665.00)
FLA-TAC TOTAL EXPENSE	\$0.00	\$10,760.00	(\$10,760.00)
TOTAL EXPENSE	\$0.00	\$194,425.00	(\$194,425.00)
OVERALL TOTAL (Profit/Loss)	\$0.00		

Florida Accreditation Office



Executive Director Stacy Lehman

Greetings from the Florida Accreditation Office-

FAO staff members participate with the national AccredNet organization. According to the AccredNet mission statement: AccredNet is a federation of state law enforcement accreditation entities, which provides guidance, advocacy, and support to advance law enforcement accreditation at the state level and promote excellence in policing through standards that reflect state and national professional best practices.

AccredNet holds a monthly virtual meeting for the 22-member organizations and each May hosts an in-person conference and business meeting. This May, Senior Program Manager Billy Walls and Program Manager Jen Jacques attended the annual AccredNet conference in Atlantic City, New Jersey. Jen serves on the AccredNet board as secretary. Billy felt right at home on the Jersey shore and has decided that is where he will someday retire.

The attendees heard presentations by the COPS Office concerning federal standards, the Department of Defense provided information on national security background investigations, and the New Jersey state accreditation program presented accreditation perspectives from an experienced team leader. The keynote speaker was Gordan Graham, accreditation and risk management expert and founder of Lexipol.

Participation in AccredNet has allowed the FAO to monitor trends in accreditation and provide perspective on Florida's accreditation process.

For more information you can visit the AccredNet website at accrednet.org.

See you in Orlando!

Stacy Lehman, Executive Director



Florida Accreditation Office Recap of February 2023 Meetings

Agencies reviewed during the February 2023 Conference

FCAC

Reaccreditation

Highlands County Sheriff's Office Detention Bureau
Hardee County Sheriff's Office Detention Division

CFA

Excelsior

Boynton Beach Police Department***
Plantation Police Department***
Florida Highway Patrol**
Plant City Police Department**
South Daytona Police Department**
Tallahassee Police Department**
Casselberry Police Department*
Lake County Sheriff's Office*
Ocala Police Department*

*Congratulations to
these accredited
agencies!!*

Reaccreditation

Palm Beach County Clerk and Comptroller, Office of Inspector General
Agency for Health Care Administration, Office of Inspector General
Department of Education, Office of Inspector General
State University System Board of Governors, Office of Inspector General
Office of Insurance Regulation, Office of Inspector General
Neptune Beach Police Department
Florida Housing Finance Corporation, Office of Inspector General
Okaloosa County Clerk and Comptroller, Office of Inspector General
Department of Business & Professional Regulation, Office of Inspector General
Juno Beach Police Department
Pasco County Sheriff's Office
North Miami Police Department
West Melbourne Police Department
South Miami Police Department
Palatka Police Department
Miramar Police Department
Jupiter Island Public Safety Department
Kenneth City Police Department
Fort Pierce Police Department
Hillsboro Beach Police Department

Initial Accreditation

Windermere Police Department
University of West Florida Police Department
Marco Island Police Department

***Denotes number of times accredited with Excelsior status**

Panel Review Schedule

FCAC

Florida Corrections Accreditation Commission

Wednesday, June 28 at 8:30 am EST

FCAC Panel A – Harmony

- A. Manatee County Pretrial Release & Manatee County Probation
- B. Volusia County Pretrial Services*
- C. Broward Sheriff's Office Pretrial Services & Probation
- D. Orange County Corrections Department Pretrial Services & Probation Unit
- E. Lee County Criminal Division*

FCAC Panel B – St. Cloud A

- A. Orange County Corrections Department***
- B. Lee County Sheriff's Office Corrections Bureau
- C. Nassau County Sheriff's Office Detention Center



CFA

Commission for Law Enforcement Accreditation

Thursday, June 29 at 8:00 am EST

CFA Panel A – St. Cloud

Agencies Being Reviewed:

- A. Margate Police Department****
- B. Ormond Beach Police Department
- C. Sumter County Sheriff's Office***

Agencies on Consent Agenda:

- D. Lake Wales Police Department (initial)
- E. Pinecrest Police Department
- F. Office of Attorney General, Office of Inspector General
- G. Department of Elder Affairs, Office of Inspector General
- H. Division of Emergency Management, Office of Inspector General
- I. Florida State University, Office of Inspector General Services
- J. Supreme Court of Florida, Office of the Marshal
- K. Nassau County Sheriff's Office
- L. Sarasota Police Department
- M. Hernando County Sheriff's Office
- N. Daytona Beach Shores Department of Public Safety**
- O. St. Lucie County Sheriff's Office*****

CFA Panel B – Celebration

Agencies Being Reviewed:

- A. Florida Gulf Coast University Police Department
- B. Pembroke Pines Police Department
- C. Miami-Dade Police Department**

Agencies on Consent Agenda:

- D. Lauderhill Police Department**
- E. Daytona Beach Police Department**
- F. Temple Terrace Police Department
- G. Broward Sheriff's Office
- H. Davie Police Department**
- I. St. Johns County Sheriff's Office*****
- J. Clermont Police Department
- K. Naples Police Department
- L. Highlands County Sheriff's Office*
- M. Gulf Breeze Police Department****
- N. Panama City Police Department**
- O. DeLand Police Department*



FLA-TAC



Executive Director Lisa Cahill

Hello and Welcome to Orlando for the Florida Telecommunication Accreditation Commission meeting.

On behalf of the Fla-TAC Commissioners and myself, we would like to announce that October 2023 will mark 10 years since the first agency earned accreditation by the newly formed accrediting entity. Since then a total of 26 agencies have earned that distinction:

- Sumter County Sheriff's Office Communications Center
- Neptune Beach Police Department Communications Center
- Port Canaveral Police Department Communications Center - Absorbed by Brevard S.O.
- Marion County Public Safety Communications
- Wakulla County Sheriff's Office Communications Center
- Polk County Sheriff's Office Communications Center
- Tampa Police Department Communications Bureau
- Flagler County Sheriff's Office Communications Center
- Nassau County Sheriff's Office Communications Center
- Okaloosa County Sheriff's Office Communications Center
- Pinecrest Police Department Communications Center
- St Johns County Sheriff's Office Communications Center
- Clay County Sheriff's Office Communications Center
- Pensacola Police Department Communications Center
- Hendry County Sheriff's Office Telecommunications Center
- Bay County Sheriff's Office Communications Section
- Apopka Police Department Communications Center
- Consolidated Dispatch Center
- Atlantic Beach Police Department
- West Palm Beach Police Department Dispatch Operations
- The Villages Community Watch Dispatch
- University of Florida Police Department
- Bartow Police Department
- Escambia County Sheriff's Office
- Palm Beach County Sheriff's Office

Three (3) more agencies have entered into contract to have their agency reviewed. We will be celebrating the 10-year Anniversary at the February Conference in 2024. The following classes will be held during the conference:

- FLA-TAC Assessor Training
- FLA-TAC Standards Manual Review & Assessor Training
- FLA-TAC Roundtable
- FLA-TAC Accreditation Manager Training

The FLA-TAC Business Meeting is scheduled for Tuesday, June 27, 2023, at 1500 hours. Congratulations are in order to the Apopka Police Department who is up for review at this conference.

Enjoy the conference and if there are any suggestions or concerns, please do not hesitate to reach out to me on my cell at 352-615-7617.

And in the resounding words of Bob Brongel "there's nothing to it"



FLORIDA TELECOMMUNICATIONS ACCREDITATION COMMISSION

MEMORANDUM

Date: June 27, 2023
From: Lisa Cahill, Executive Director
To: FLA-TAC Commission
Subject: Executive Director's Report: Report Period: February 2023 – June 2023

Agency Review –

- Apopka Police Department will be reviewed at this meeting:

We continue to work on marketing ideas to recruit new agencies to the accreditation process and currently have two agencies under contract. One agency is North Port Police Department and the Citrus County Sheriff's Office.

Standards Review and Interpretation Committee (SRIC) -

The Standards Review and Interpretation Committee (SRIC) was held earlier today, June 27th. This process is a complete review of the standards for the full compliance and comparative compliance manuals.

Training –

FLA-TAC Assessor Training was held on June 26, 2023.

A communications roundtable is being held on June 28th. All members with an interest in communications are invited to attend. Virtually any topic, accreditation or non-accreditation can be discussed. This roundtable belongs to the members, so we are always looking for your input in this and future roundtables.

FLA-TAC Accreditation Manager and Assessor training will be held on June 28th.

October of 2023 marks the 10 year anniversary of FLA-TAC and we are planning to celebrate at the February 2024 conference in St. Augustine so save-the-date.

--- END ---

Florida Telecommunications Accreditation Coalition, Inc.



Business Meeting Minutes

Tuesday February 21, 2023

A. OPENING CEREMONIES:

I. Welcome:

1. The FLA-TAC Business Meeting was called to order by Chairperson Marette Sims at 3:00 p.m.

II. Posting of the Colors and the Pledge of Allegiance: Jacksonville Sheriff's Office

III. Invocation: Chaplain Kelly Kemp

IV. Welcome: Director Russell Martin

V. Roll Call/Minutes:

1. Executive Director Lisa Cahill conducted the FLA-TAC roll call; with the confirmation of six commissioners present, a quorum was established.
2. The minutes from the June 2022 Conference were posted to the PAC Request by Secretary Adam LaFan as will stand as posted.

VI. Executive Director Report:

1. Thank you to the following agencies for sending dispatchers to help during Hurricane Ian: Bay County Sheriff's Office, Okaloosa County Sheriff's Office, Palm Beach County Sheriff's Office, Marion County Public Safety, Clay County Sheriff's Office, Nassau County Sheriff's Office, St. John's County Sheriff's Office, Polk County Sheriff's Office, Flagler County Sheriff's Office.
2. SRIC met yesterday to start a complete overhaul of all FLA-TAC standards because there have been statute changes. The committee reviewed up to Chapter 5 and will continue via Zoom in the future.
3. A motion was made by Commissioner Gordon to accept the Executive Director's report and seconded by Commissioner Whiddon. No discussion, motion carried.

B. FLORIDA TELECOMMUNICATIONS ACCREDITATION (FLA-TAC):

I. FLA-TAC BUSINESS:

1. Presentation of Awards: *Neptune Beach Police Department Communications Center*
 - Final report was reviewed by Commissioner Whiddon
 - A motion that the Neptune Beach Police Department Communications Center be reaccredited by the Florida Telecommunications Accreditation Commission was made by Commissioner Whiddon. The motion was seconded by Commissioner Wisniewski. No discussion, motion carried.
2. Presentation of Awards: *Hendry County Sheriff's Office*
 - Final report was reviewed by Commissioner Gordon
 - A motion that the Hendry County Sheriff's Office be reaccredited by the Florida Telecommunications Accreditation Commission was made by Commissioner Gordon. The motion was seconded by Commissioner LaFan. No discussion, motion carried.

3. Presentation of Awards: *Palm Beach County Sheriff's Office Communications Center*
 - Final report was reviewed by Commissioner Day
 - A motion that the Palm Beach County Sheriff's Office Communications Center be accredited by the Florida Telecommunications Accreditation Commission was made by Commissioner Day. The motion was seconded by Commissioner Whiddon. No discussion, motion carried.
4. Presentation of Awards: *Consolidated Dispatch Agency*
 - Final report was reviewed by Commissioner Whiddon
 - Commissioner Gordon will be recusing herself from voting because she is a member of the Consolidated Dispatch Agency.
 - A motion that the Consolidated Dispatch Agency be reaccredited by the Florida Telecommunications Accreditation Commission was made by Commissioner Whiddon. The motion was seconded by Commissioner Wisniewski. No discussion, motion carried.

II. OTHER BUSINESS:

1. This is the 10th year of FLA-TAC and we are going to have a recognition ceremony at the next February conference.
2. We are looking for more instructors to teach during the conference and expand FLA-TAC training.
3. An update will be given tomorrow morning regarding reclassification of telecommunicators as First Responders in Florida Statute.

III. ADJOURNMENT:

The motion to adjourn was made by Commissioner LaFan and a second by Commissioner Wisniewski. No discussion, motion carried. Meeting was adjourned at 4:05 p.m.

Official meeting minutes prepared by,



Adam LaFan
FLA-TAC Secretary/Commissioner

<p>Next Conference: June 26-30, 2023 Championsgate</p>



Monday

Sports Night:
Wear your favorite team jersey!

Catered by:



Tuesday

FCAC Awards Night:
Please dress appropriately!

Catered by:



Wednesday

CFA Awards Night:
Please dress appropriately!

Catered by:



Thursday

4th of July Night & Karaoke:
Wear your favorite USA outfit!

Catered by:



FLA-PAC Sponsors

Sapphire



Emerald



Pearl



Upcoming Conference Dates

October 2-6, 2023

Marriott Sanibel Harbour Resort and Spa
(239) 466-4000

February 19-23, 2024

World Golf Village Renaissance, St. Augustine
(904) 940-8000

June 17-21, 2024

OMNI Orlando Resort at Championsgate
(800) 843-6664
(407) 390-6664

See you soon!